

Special Notices

Disadvantaged Business Enterprises

IDOT Proposals Authorization to Bid Requests

Small Business Set-Asides

Subcontractor's Registration

Subcontractor Registration

Subcontractors interested in participating on contracts are required to register with the Department. Prequalified contractors, material suppliers and trucking companies are **NOT** required to register. Subcontractors can register electronically at the Department's web site, <http://www.dot.il.gov/>. At the home page click on "Doing Business". The subcontractor registration form is listed under Contractor Services. The registration form requires minimal information and can be completed in minutes. Confirmation, along with a registration number, will be received by e-mail in 1-2 days. Registration is valid for one year and will then require renewal. Questions may be addressed to the Prequalification Section, Bureau of Construction.

Phone: (217) 782-3413

E-mail: Michael.Copp@illinois.gov

Special Notice Regarding IDOT Proposals, Authorization To Bid & Requests For Plans & Proposals

ABOUT IDOT PROPOSALS

All Proposals issued by IDOT are potential bidding proposals. Each proposal contains all Certifications and Affidavits, a proposal signature sheet and a Proposal Bid Bond required for Prime Contractors submit a bid after written AUTHORIZATION TO BID has been issued by IDOT. A Proposal Bid Bond and Authorization To Bid are not required on items designated as Small Business Set-Aside.

ABOUT AUTHORIZATION TO BID (Not required for Small Business Set-Asides)

WHO CAN BID? Bids will be accepted from only those companies that **request and receive** written **Authorization to Bid** from IDOT. To request authorization, a potential bidder must complete and submit Part B of the Request for Authorization to Bid/or Not For Bid Status for ([BDE 124INT](#)).

WHAT CONSTITUTES AUTHORIZATION TO BID? When a prospective prime bidder submits a "Request for Proposal Forms and Plans" he/she must indicate at that time which items are being requested for bidding purposes. Only those items requested For Bidding will be analyzed. After the request has been analyzed, the bidder will be issue a **Proposal Denial and/or Authorization Form** that indicates which items have been approved for Bidding. If **Authorization to Bid** cannot be approved, the **Proposal Denial and/or Authorization Form** will indicate the reason for denial.

FIRMS UNSURE AS TO AUTHORIZATION STATUS? Firms that have not received an authorization form within a reasonable time of complete and correct original document submittal should contact the department as to status. This is critical in the week before the letting. These documents must be received by three days before the letting date. Firms unsure as to authorization status should call the Prequalification Section of the Bureau of Construction at 217/782-3413.

ABOUT REQUESTS FOR PLANS & PROPOSALS

The request form used for ordering plans and proposals, form [BDE 124INT](#) , has been designed to provide better communication between requesters and IDOT personnel who are responsible for processing plan and proposal orders. If requesters follow the instructions printed on the reverse side of the form, it will help save time, eliminate errors and expedite the processing of requests.

Requests for plans and proposals will not be honored unless submitted on the proper form, a copy of which is included in this issue of the Transportation Bulletin.

NOTICE

NO AUTHORIZATION TO BID WILL BE ISSUED UNTIL A **COMPLETED PART B OF FORM BDE 124INT** AND THE **ORIGINAL** AFFIDAVIT OF AVAILABILITY HAS BEEN FILED WITH THE CENTRAL BUREAU OF CONSTRUCTION. FOR SMALL BUSINESS SET-ASIDES, THE AFFIDAVIT OF AVAILABILITY IS NOT REQUIRED.

SPECIAL NOTICE

SMALL BUSINESS SET-ASIDES

Several items on this Letting are designated as small business set-asides. In accordance with Section 45-45 of the Illinois Procurement Code and the rules of the Department, only bids from qualified small businesses will be considered for award. No construction business is a small business if its annual sales and receipts exceed \$10,000,000.

To encourage maximum competition, these small business set-asides are open bidding items. In accordance with the rules of the Department, prequalification is waived for these items. All bidders, including those correctly prequalified by the Department, are required to submit with the bids a Qualification and Equipment Inventory Certification Form. The form is included with the proposal and bidding documents.

Please see the list of items elsewhere in the Bulletin. There will Small Business Set-asides on future Lettings as well.

Authorization to bid is not required; however, firms wishing to be listed on the For Bid list should so indicate by sending a Request For Authorization To Bid/or Not For Bid Status (form BDE 124INT).

If you have any questions please contact Jim Duncan at 217-782-7806.

SPECIAL NOTICE

Bureau of Local Roads and Streets
SPECIAL PROVISION FOR INSURANCE, (LR 107-4)

Selected contracts on the April 27, 2007 Letting and all future Local Roads and Streets' contracts will contain a Special Provision (LR 107-4) requiring the Contractor to name listed entities as an additional insured under the Contractor's general liability insurance policy in accordance with Article 107.27 of the Standard Specifications for Road and Bridge Construction.

Contractors with "blanket" certificates of insurance will need to have any necessary endorsements in place and submitted to the Contracts Office before the contract can be executed.

Local Roads and Streets' contracts can be identified by the second digit of the contract number being an odd number.

If you have any questions, please feel free to contact Nancy Knapp or Jim Duncan at 217-782-7806.

SPECIAL NOTICE REGARDING DISADVANTAGED BUSINESS ENTERPRISE PARTICIPATION

APRIL 27, 2007 LETTING

1. Special Provision – “Disadvantaged Business Enterprise Participation”

The proposals for the following items contain the Special Provision “Disadvantaged Business Enterprise Participation”. It is the responsibility of each bidder to determine the results of the letting and for the "as read" low bidder to submit a DBE Utilization Plan (Plan), Form SBE 2026, to the Department within 7 working days after the date of the bid opening as required by the Special Provision. Forms for the submittal of the Plan are available in each district's Bureau of Construction office or by calling the Department's Bureau of Small Business Enterprises at (217) 782-5490. Plans are to be submitted to the Department's Bureau of Small Business Enterprises, Harry R. Hanley Building, 2300 South Dirksen Parkway, Room 319, Springfield, Illinois 62764. Failure to submit a plan within 7 working days may be cause for rejection of the bid as not responsive and may subject the bidder to a penalty.

Table with 5 columns of items and their corresponding DBE percentages. Items range from 1 to 160, with sub-items 1A, 2A, 3A, 4A, and 5A. Percentages range from 2.00% to 18.00%.

2. DBE DIRECTORY

Pursuant to the requirements of the federal regulations, all state transportation agencies that receive federal-aid funds are required to implement a “one-stop” certification process for DBEs. As a result of this requirement, the Department, together with the City of Chicago, CTA, Metra and Pace, has established the Illinois Unified Certification Program (IL UCP).

The IL UCP maintains a Directory to provide a reference source to assist bidders/proposers in meeting DBE contract goals. The Directory lists the DBE-certified firms in alphabetical order with their address, contact information and specialty of work. It is the responsibility of the prime contractor/consultant to make his/her own determination regarding the capability of a DBE firm. Only those firms certified as of the letting date/bid opening may be utilized in meeting a DBE contract goal.

3. Supportive Services Consultants

The Bureau of Small Business Enterprises administers the federal DBE program and ensures that external Equal Employment Opportunity, On-the-Job Training and Labor contract requirements are met. The goal of the Department's Supportive Services program is to provide assistance that fosters opportunities for DBE firms and minority and female individuals to participate in the Department's transportation-related contracts.

The following consultants have contracts to provide supportive services assistance. These services are provided at no charge to the Department's DBE firms, to those firms seeking Department DBE program certification, to individual minorities and females seeking employment and to prime contractors doing business with the Department.

Business Development Assistance - DBE firm recruitment, certification application assistance, business plan orientation workshops, business plan reviews and updates, finance, technology, marketing strategy, networking with prime contractors and expanding business opportunities.

Districts 1 - 3 (contract period 5/24/06 – 5/31/07)

Mr. Lancert A. Foster, Project Director
Ralph G. Moore & Associates
211 West Wacker Drive, Suite 1050
Chicago, IL 60606
Phone: 312/419-1911
Fax: 312/419-1918

Districts 4 - 9 (contract period 5/24/06 – 6/30/07)

Mr. Victor Wicks, Project Director
Wicks Construction Services
5615 State Street
E. St. Louis, IL 62203
Phone: 618/394-0260
Fax: 618/394-0577

Technical Assistance – Training and assistance in estimating, bidding, negotiations, technical tasks, reading specifications and plans, developing Unit (Metric) conversions and production schedules, procuring materials and supplies, and preparing required reporting forms and documentation; developing and managing subcontractor relationships, project staff development and project management.

Districts 1 - 3 (contract period 5/24/06 – 5/31/07)

Mr. Lancer A. Foster, Project Director
Ralph G. Moore & Associates
211 West Wacker Drive, Suite 1050
Chicago, IL 60606
Phone: 312/419-1911
Fax: 312/419-1918

Districts 4 - 9 (contract period 5/24/06 – 6/30/07)

Mr. Victor Wicks, Project Director
Wicks Construction Services
5615 State Street
E. St. Louis, IL 62203
Phone: 618/394-0260
Fax: 618/394-0577

Equal Employment Opportunity / On-the-Job Training - recruit and screen applicants, work with prime contractors to secure placement of trainees, conduct site visits, provide assistance with necessary work-related clothing, boots and tools; prepare required reporting forms and documentation; regular outreach with communities, organizations, contractors and other transportation stakeholders.

Districts 1 and 8 (contract period 6/13/06 – 6/12/07)

Ms. Victoria Banks, Project Director
United Services of Chicago, Inc.
330 East 37th Street
Chicago, IL 60653
Phone: 773/624-5000
Fax: 773/624-5090

Districts 2, 3, 4, 5, 6, 7 and 9 (contract period 5/24/06 – 5/31/07)

Ms. Betty Z. Taylor, Project Director
Betty Z. Taylor & Assoc.
150 Pleasant Hill Road, Suite 217
Mailing address: P.O. Box 2692
Carbondale, IL 62902
Phone: 618/453.6267
Fax: 618/453.6274

Targeted Assistance – provide business development and technical assistance to DBE firms, monitor the progress of the local DBE firms, recruit local minority firms into the DBE program, develop and manage contractor relationships, establish outreach and partnering efforts to increase minority contractor involvement, and develop targeted programs for participating DBEs which increase their capacity and competitiveness.

District 8 (contract period 6/29/06 – 6/30/07)

Mr. Norman Travis Sr., Project Director
SIVART Consulting, Inc.
327 Missouri Avenue, Suite 622
East St. Louis, IL 62201
Phone: 618/215-2189, ext. 101
Fax: 618/637-4065

4. DBE Financial Institutions

It is the policy of the Department to investigate the full extent of services offered by financial institutions owned and controlled by socially and economically disadvantaged individuals in the community, to make reasonable efforts to use these institutions, and to encourage prime contractors on federally funded contracts to make use of these institutions. As of March 31, 2006, the list of Minority Depository Institutions in Illinois are as follows:

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| 1. American Metro Bank | Chicago |
| 2. Banco Popular North America | Westmont, Melrose Park, Chicago, Aurora, Prospect Heights, River Grove |
| 3. Citizens Bank & Trust Company of Chicago | Chicago |
| 4. Community Bank of Lawndale | Chicago |
| 5. Foster Bank | Chicago, Naperville, Niles |
| 6. Highland Community Bank | Chicago |
| 7. Illinois Service Federal Savings and Loan Assoc.. | Chicago |
| 8. International Bank of Chicago | Chicago |
| 9. Mutual Bank | Harvey, Naperville, Downers Grove, Westmont, Melrose Park, Aurora, Prospect Heights, River Grove |
| 10. National Republic Bank of Chicago | Chicago |
| 11. New Asia Bancorp (NAB Bank) | Chicago, Westmont |
| 12. Pacific Global Bank | Chicago |
| 13. Premier Bank | Chicago, Wilmette |
| 14. Seaway National Bank of Chicago | Chicago, University Park |
| 15. United Trust Bank | Bridgeview |

SMALL PROJECTS LISTING

The following items on this letting are designated as small business set-asides. In accordance with Section 45-45 of the Illinois Procurement Code and the rules of the Department, only bids from qualified small businesses will be considered for award. No construction business is a small business if its annual sales and receipts exceed \$10,000,000.

To encourage maximum competition, these small business set-asides are open bidding items. All bidders are required to submit with the bids a Qualification and Equipment Inventory Certification Form. The form is included with the proposal and bidding documents.

35	95	149	160			
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The following items on this letting are small business projects designated to encourage the participation of **prequalified** small businesses and or **prequalified** Disadvantaged Business Enterprises. These items have up to 3,000 tons of bituminous products; however, the ownership of a bituminous plant is not required in accordance with 44 Illinois Administrative Code 650.70. These designated projects are open for bidding by any pre-qualified contractor with a Bituminous Paving work rating, a Bituminous Aggregate Mixtures work rating or a Bituminous Plant Mix work rating. All other prequalification requirements are unchanged.

6	50	60	61	62	124	137
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