

**ADMINISTRATIVE OFFICE OF THE ILLINOIS COURTS
AUTOMATED DISPOSITION REPORTING
OVERVIEW**

The Automated Disposition Reporting (ADR) project was initiated through the efforts of the Judicial Management Advisory Committee. The main advantage of the project is that the circuit clerks could submit one file weekly to the Administrative Office of the Illinois Courts (AOIC), as opposed to submitting each disposition manually or providing separate files for each participating agency.

The ADR process begins with the creation of a disposition input file (in a format described by the Automated Disposition Reporting Data Dictionary) by the circuit clerk's automated system. Input files consist of new and revised dispositions. "New" dispositions are original dispositions submitted for the first time. "Revised" dispositions originate from records that did not pass the state agencies' edits and need to be resubmitted. "Revised" dispositions should normally be on the next input file submitted.

In this project the AOIC acts as coordinator between the circuit clerks and the state agencies. Each participating clerk creates an input file which is sent to the AOIC and processed by their Judicial Management Information Systems (JMIS) Division. Upon completion, the information processed is formatted and forwarded to the respective participating state agency.

The following four state agencies are currently in production with the ADR project:

1. Department of State Police, Division of State Troopers;
2. Department of State Police, Bureau of Identification;
3. Secretary of State, Driver Services Division; and
4. Secretary of State, Mandatory Insurance Division.

Secretary of State, Safety and Family Responsibility will be added at a later date.

This manual is a collection of documents pertaining to the Administrative Office of the Illinois Courts' Automated Disposition Reporting Program.

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**AOIC AUTOMATED DISPOSITION REPORTING
COUNTY FILE CYCLES AND INPUT/OUTPUT RECORD FORMATS**

I. File Cycles

- A. Creation of Files - All dispositions not previously submitted and all dispositions revised to resubmit since the last ADR file creation should be written to the county input file weekly. Date range selection of records is not recommended.
- B. Delivery of Files - The county input files should be sent to Court Services in Springfield on a weekly basis. Due to naming conventions, AOIC cannot process more than nine files for a county in one day.
- C. Processing of Files - AOIC has special processing times. Contact the AOIC for specific processing timeframes. Normally, files received before 1:00 p.m. will be processed the same business day.
- D. Retention of File Media - All county input media will be returned to the county after processing.

II. Input Media Formats

Convert ADR file to a standard ASCII print file with a carriage return/line feed between each record. Record size is 600 character per record.

- 1. 3½" Diskette
- 2. AOIC Web Tunnel(HTTPS) - Transfer file to a secure AOIC Website using a secure socket link which is authenticated by an AOIC certificate on the transferring computer.
- 3. Compact Disc (CD) - Format CD so that it can be read from a standard CD ROM drive.

NOTE: See Section IV for Input File Naming Conventions for ASCII files.

III. File Layout Requirements

NOTE: See ADR Record Formats on pages 1-6 through 1-12.

- A. Header Record - One header record is required as the first record of each county input file. Header records must include the Circuit Court NCIC Code, the Circuit Court District Code, the file creation date and the file sequence number.

**AOIC AUTOMATED DISPOSITION REPORTING
COUNTY FILE CYCLES AND INPUT/OUTPUT RECORD FORMATS**

- B. Data Records - A variable number of data records may be included on each county input file.
- C. Trailer Record - One trailer record is required as the last record of each county input file. Trailer record must include the number of records submitted in the file.

IV. Input File Naming Conventions for ASCII Files

Example: XXX99999.ADR

- A. **POSITIONS 1 - 3** A 3 character abbreviation of the submitting county assigned by the AOIC (See approved 3 letter county abbreviations on page 1-5).
- B. **POSITIONS 4 - 7** A 4 digit numeric field of month and day the file was created. The first 2 digits are the month, the second 2 digits are the day. (ex. 0217 = February 17). Note: Year NOT included.
- C. **POSITION 8** A 1 digit numeric field for file sequence number. If more than 1 file is created by a county on the same day, this number is used to uniquely identify the file. The default value is "1" for the first file created, "2" for the second, etc.
- D. **SUFFIX** Since the naming convention follows the MS-DOS/PC-DOS standards, a 3 letter suffix is attached to the end of the file name, separated by a period (.). The input file suffix for this program is "ADR."

Complete example: MCL02171.ADR

NOTE: If the file input name is not correct, the file may be returned to the county for correction and not processed.

V. Output Formats

A. Paper

- 1. J.M.I.S. Summary Statistics - This report is generated on paper for every ADR file received via 3 ½" Diskette or CD and is returned with the media. See example on Page 1-13.
- 2. 101-208 - This error report is generated when a conviction code of 101 (Guilty) is entered along with a sentence code of 208 (Supervision). See example on Page 1-14.

**AOIC AUTOMATED DISPOSITION REPORTING
COUNTY FILE CYCLES AND INPUT/OUTPUT RECORD FORMATS**

3. Disposition Date Error - This error report is generated when the disposition date is greater than the current date. See example on Page 1-15.

B. HTTPS

1. A J.M.I.S. Summary Statistics report is generated for every ADR file received through the AOIC's secure socket link (HTTPS). Each county is responsible for retrieving the report for confirmation of processing. See example on Page 1-13.

VI. Output File Naming Conventions

Example: XXX99999.RPT

A. **POSITIONS 1 - 3** A 3 character abbreviation of the submitting county assigned by the AOIC (See approved 3 letter county abbreviations on page 1-5).

B. **POSITIONS 4 - 7** A 4 digit numeric field of month and day the file was created. The first 2 digits are the month, the second 2 digits are the day. (ex. 0217 = February 17). Note: Year NOT included.

C. **POSITION 8** A 1 digit numeric field for file sequence number. If more than 1 file is created by a county on the same day, this number is used to uniquely identify the file. The default value is "1" for the first file created, "2" for the second, etc.

D. **SUFFIX** Since the naming convention follows the MS-DOS/PC-DOS standards, a 3 letter suffix is attached to the end of the file name, separated by a period (.). The input file suffix for this program is "rpt."

Complete example: MCL02171.RPT

COUNTY CODES
AND
RECORD LAYOUT FORMATS

Approved 3 Letter County Abbreviations

ADM	Adams	LEE	Lee
ALX	Alexander	LIV	Livingston
BND	Bond	LOG	Logan
BOO	Boone	MCN	Macon
BRN	Brown	MCP	Macoupin
BUR	Bureau	MDS	Madison
CLH	Calhoun	MAR	Marion
CAR	Carroll	MSH	Marshall
CAS	Cass	MSN	Mason
CHP	Champaign	MAS	Massac
CHT	Christian	MCD	McDonough
CLK	Clark	MCH	McHenry
CLY	Clay	MCL	McLean
CNT	Clinton	MEN	Menard
COL	Coles	MER	Mercer
COO	Cook	MON	Monroe
CRW	Crawford	MTG	Montgomery
CMB	Cumberland	MGN	Morgan
DEK	DeKalb	MOU	Moultrie
DEW	DeWitt	OGL	Ogle
DOU	Douglas	PEO	Peoria
DUP	DuPage	PER	Perry
EDG	Edgar	PIA	Piatt
EDW	Edwards	PKE	Pike
EFF	Effingham	POP	Pope
FAY	Fayette	PUL	Pulaski
FRD	Ford	PUT	Putnam
FRA	Franklin	RND	Randolph
FUL	Fulton	RCH	Richland
GAL	Gallatin	RKI	Rock Island
GRE	Greene	SAL	Saline
GRU	Grundy	SNG	Sangamon
HAM	Hamilton	SCH	Schuyler
HAN	Hancock	SCT	Scott
HAR	Hardin	SHE	Shelby
HND	Henderson	STA	Stark
HEN	Henry	STC	St Clair
IRQ	Iroquois	STE	Stephenson
JCK	Jackson	TAZ	Tazewell
JAS	Jasper	UNN	Union
JFN	Jefferson	VRM	Vermilion
JSY	Jersey	WAB	Wabash
JOD	Jo Daviess	WAR	Warren
JHN	Johnson	WSH	Washington
KAN	Kane	WYN	Wayne
KNK	Kankakee	WHI	White
KEN	Kendall	WHT	Whiteside
KNX	Knox	WIL	Will
LAK	Lake	WMS	Williamson
LAS	LaSalle	WIN	Winnebago
LAW	Lawrence	WOO	Woodford

ADR Input Header Record Format, 600 bytes

COUNTIES - SHOULD USE

Position In Record	Data Dict. Number	Data Dict. Code	Data Element Name	Field Type/Length
(1-10)	**	FILL	FILLER	X(10)
(11-19)	4	CCNC	Circuit Court NCIC Code	X(9)
(20)	5	CCID	Cook Co. District Code	9(1)
(21-26)	**	TAPE	File Creation Date (MMDDYY)	9(6)
(27)	**	TAPE	Volume Number	9(1)
(28-600)	**	FILL	FILLER	X(573)

ADR Input Data Record Format, 600 bytes

COUNTIES - SHOULD USE

Position In Record	Data Dict. Number	Data Dict. Code	Data Element Name	Field Type/Length
(1)	158	AID0	To SOS Indicator	X(1)
(2)	159	AID1	To ISP Traffic Indicator	X(1)
(3)	160	AID2	To ISP Criminal Indicator	X(1)
(4)	161	AID3	To SOS Mandatory Insurance Indicator	X(1)
(5)	162	AID4	To SOS Safety & Family Responsibility Indicator	X(1)
(6-10)	***	FILL	FILLER Reserved for Additional Agencies	X(6)
(11-19)	4	CCNC	Circuit Court NCIC Code	X(9)
(20)	5	CCID	Cook Co District Code	9(1)
(21-22)	1	CSYR	Case Year	9(2)
(23-24)	2	CSTP	Case Type Code	X(2)
(25-32)	3	CSSQ	Case Sequence Number	9(8)
(33-35)	50	CHSQ	Charge Sequence Number	9(3)
(36-38)	10	DFSQ	Defendant Sequence Number	9(3)
(39-46)	6	CSFD	Case Initiation Date	9(8)
(47-66)	11	DFLN	Defendant Last Name	X(20)
(67-80)	12	DFFN	Defendant First Name	X(14)
(81)	13	DFMI	Defendant Middle Initial	X(1)
(82-84)	14	DFTI	Defendant Title	X(3)
(85-104)	29	DAD1	Defendant Address 1	X(20)
(105-124)	30	DAD2	Defendant Address 2	X(20)
(125-144)	31	DFCY	Defendant Residence City	X(20)

ADR Input Data Record Format, 600 bytes

COUNTIES - SHOULD USE

Position In Record	Data Dict. Number	Data Dict. Code	Data Element Name	Field Type/Length
(145-146)	32	DFST	Defendant Residence State	X(2)
(147-155)	33	DFZC	Defendant Residence Zip Code	X(9)
(156)	19	DFSX	Defendant Sex	X(1)
(157-164)	27	DFDB	Defendant Date of Birth	9(8)
(165-189)	36	DFDN	Defendant Driver's License Number	X(25)
(190-191)	37	DFLS	Defendant Driver's License State	X(2)
(192-211)	15	DALN	Defendant Alias Last Name	X(20)
(212-225)	16	DAFN	Defendant Alias First Name	X(14)
(226)	17	DAMI	Defendant Alias Middle Initial	X(1)
(227-229)	18	DATI	Defendant Alias Title	X(3)
(230-239)	35	DFSS	Defendant Social Security Number	9(10)
(240-251)	38	DFBI	Defendant FBI Number	X(12)
(252-261)	39	DFBN	Defendant State Bureau Number	X(10)
(262-269)	40	DFAD	Defendant Date of Arrest	9(8)
(270-277)	41	DCCM	Date of Offense	9(8)
(278-286)	42	DOCN	Arrest Card Document Control Number	X(9)
(287-293)	44	DBNN	Defendant Bond Receipt Number	9(7)
(294-301)	45	DBMD	Defendant Bond Date	9(8)
(302-303)	46	DBT1	Defendant Bond Type 1	9(2)
(304-305)	47	DBT2	Defendant Bond Type 2	9(2)

ADR Input Data Record Format, 600 bytes

COUNTIES - SHOULD USE

Position In Record	Data Dict. Number	Data Dict. Code	Data Element Name	Field Type/Length
(306-314)	48	DFBA	Defendant Bond Face Amount	9(7)V99
(315-323)	49	DBDA	Defendant Bond Deposit Amount	9(7)V99
(324)	51	CHST	Charge Status Code	9(1)
(325)	53	CHLG	Charge Level of Government	9(1)
(326)	171	OWID	Overweight Indicator	X(1)
(327-345)	**	FILL	FILLER To Be Used For Expansion	X(19)
(346-352)	55	OCDT	Offense Code Table	9(7)
(353-382)	56	CHDS	Charge Description	X(30)
(383)	57	CHIN	Inchoate Offense Code	X(1)
(384)	58	CHCL	Charge Penalty Class	X(1)
(385-393)	59	AANC	Arresting Agency NCIC Code	X(9)
(394)	60	INDI	Injury/Death Indicator	X(1)
(395)	61	MVIN	Motor Vehicle Involvement	X(1)
(396-405)	64	DFTN	Traffic Ticket Number	X(10)
(406)	66	DFPL	Defendant Plea	9(1)
(407-409)	67	CHDP	Charge Disposition	9(3)
(410)	68	CHDT	Charge Disposition Type	9(1)
(411-418)	69	CHDD	Charge Disposition Date	9(8)
(419)	70	CHDI	Charge Disposition Indicator	X(1)
(420-427)	71	SNTD	Sentence Date	9(8)
(428-430)	72	SNT1	Sentence Type 1	9(3)
(431)	73	SNS1	Sentence Status 1	9(1)

ADR Input Data Record Format, 600 bytes

COUNTIES - SHOULD USE

Position In Record	Data Dict. Number	Data Dict. Code	Data Element Name	Field Type/Length
(432-439)	152	SLN1	Sentence Length 1	9(8)
(440-447)	82	DMAX	DOC Maximum Time	9(8)
(448-455)	83	DMIN	DOC Minimum Time	9(8)
(456-458)	88	PUBS	Public Service Hours	9(3)
(459-467)	89	FCAM	Fine Amount	9(7)V99
(468-476)	91	COAM	Cost Amount	9(7)V99
(477-485)	98	RNAM	Restitution Amount	9(7)V99
(486)	143	CDLH	Commercial Driver's License Holder	X(1)
(487)	144	CMVO	Operating a Motor Vehicle	X(1)
(488)	145	HAZP	Hazardous Material in a Placarded Vehicle	X(1)
(489)	146	DRPA	Driver/Passenger	X(1)
(490-497)	157	DLID	Driver's License Issuance Date	9(8)
(498-505)	168	FTPD	Fail to Pay Notice	9(8)
(506-508)	169	CTTP	Court Type	X(3)
(509-517)	170	TFAM	Total Fine Amount	9(7)V99
(518-557)	54	CHSC	Charge Statute Citation	X(40)
(558-561)	147	MIRY	Registration Year	9(4)
(562-570)	148	MIPN	License Plate Registration Number	X(9)
(571-572)	149	MISR	State Registered	X(2)
(573-578)	150	MIVM	Vehicle Make	X(6)
(579-582)	151	MIVY	Vehicle Year	9(4)

ADR Input Data Record Format, 600 bytes

COUNTIES - SHOULD USE

Position In Record	Data Dict. Number	Data Dict. Code	Data Element Name	Field Type/Length
(583-591)	172	CHAT	Child Support Account Number	9(9)
(592-600)	**	FILL	FILLER to 600 Bytes	X(9)

ADR Input Trailer Record Format, 600 bytes

COUNTIES - SHOULD USE

Position In Record	Data Dict. Number	Data Dict. Code	Data Element Name	Field Type/Length
(1-6)	**	TAPE	Number of Records on Tape	9(6)
(7-600)	**	FILLER	To Be Used For Expansion	X(594)

**AOIC AUTOMATED DISPOSITION REPORTING
PAPER OUTPUT FORMATS**

ADMINISTRATIVE OFFICE OF THE ILLINOIS COURTS
DISPOSITION REPORTING
J.M.I.S. SUMMARY STATISTICS

Date : 12/06/04
 County Name : XXXXXXXX
 County Code : ILNNNNNNJ
 Cook Code : 0

TRAILER RECORD COUNT	ACTUAL RECORD COUNT	SOS RECORD COUNT	M.I. RECORD COUNT	STP RECORD COUNT	BOI RECORD COUNT
401	401	121	6	230	137

SUMMARY DISPOSITION COUNTS FOR SECRETARY OF STATE
 100 SERIES - CONVICTION DISPOSITIONS

SAMPLE

101-10 : 99
 300 SERIES - INTERIM DISPOSITIONS FORFEITURES
 303,304 : 0
 305 : 0

400 SERIES - INTERIM DISPOSITIONS WITHHOLD JUDGEMENTS
 403 : 22

700 SERIES - SUBSEQUENT DISPOSITIONS
 705 : 0
 706 : 0

SUMMARY DISPOSITION COUNTS FOR MANDATORY INSURANCE
 100 SERIES - CONVICTION DISPOSITIONS

101-10 : 4
 300 SERIES - INTERIM DISPOSITIONS FORFEITURES
 303,304 : 0
 305 : 0

400 SERIES - INTERIM DISPOSITIONS WITHHOLD JUDGEMENTS
 403 : 2

700 SERIES - SUBSEQUENT DISPOSITIONS
 705 : 0
 706 : 0

**AOIC AUTOMATED DISPOSITION REPORTING
PAPER OUTPUT FORMATS**

ERROR ON TAPE

The following record(s) submitted on the tape identified below is invalid. The disposition is listed as a conviction code of 101 (Guilty) and the sentence code of 208 (Supervision). The disposition code of 101 (Guilty) is to be used when judgment is entered. The sentence code of 208 (Supervision) indicates that judgment was withheld. Since these two codes reflect opposite actions by the court, they cannot be used together. The record(s) has been forwarded to the state agency(ies) selected. However, it should result in an error by the agency(ies) and be returned for correction. If you have any questions regarding this report or this record(s), please call the Automated Disposition Reporting Staff Person at (217)785-2125.

AOIC TAPE NAME XXXMMDD1

DEFENDANT NAME	CASE YEAR	CASE TYPE	CASE SEQUENCE	DISPOSITION	SENTENCE
WILSON, DEBRA	04	CM	00001058	101	208

SAMPLE

**AOIC AUTOMATED DISPOSITION REPORTING
PAPER OUTPUT FORMATS**

DISPOSITION DATE ERROR

The following record(s) on the enclosed ADR tape has an error. The disposition date is greater than today's date. The record(s) have been processed. This error(s) should be fixed with the appropriate reporting agencies. Please call the Automated Disposition Reporting Staff Person at (217)785-2125 if you have any questions.

AOIC FILE NAME XXXMMDD1

<u>DEFENDANT NAME</u>	<u>CASE NUMBER</u>	<u>DISPOSITION DATE</u>
WILSON, DEBRA	04-CM-00001058	12/14/2040

SAMPLE

ADMINISTRATIVE OFFICE OF THE ILLINOIS COURTS

TESTING DATA ELEMENT ERROR MESSAGE DESCRIPTIONS

ERROR MESSAGE

ERROR DESCRIPTION

101/208	A disposition (D.E. #67) of guilty (101) was used with a sentence (D.E. #72) of supervision (208). For supervision, use a disposition of Withhold Judgment/Supervision (403).
No Fine Amount	If the sentence (D.E. #72) is fine and/or cost/penalties and fees (301), and the sentence status (D.E. # 73) is Sentence in Force (1) there must be an amount entered in the fine amount field (D.E. # 89). If there is no fine amount due to credit given for time served, etc., use sentence status Waived (2).
Sentence Not Restitution	If there is an amount entered in the restitution amount (D.E. #98), the sentence (D.E. #72) should be restitution (302).
No Cost Amount	If the sentence (D.E. #72) is cost only/penalties and fees, there should be an amount entered in the cost amount (D.E. #91)
No Public Service Amount	If the sentence (D.E. #72) is public service (209), there should be an amount entered in the public service hours (D.E. #88)
Check Level Govt	The filed date does not match with the statute citation that should be used. Cases filed prior to 1/1/93, should use level of government of "1" or "2", which uses the Illinois Revised Statutes. Cases filed 1/1/93 and after, should be using level of government of "3" or "4", which is the Illinois Compiled Statutes.

ADMINISTRATIVE OFFICE OF THE ILLINOIS COURTS

TESTING DATA ELEMENT ERROR MESSAGE DESCRIPTIONS

ERROR MESSAGE	ERROR DESCRIPTION
Invalid Offense Code	The offense code is not a valid code on the OFT Table.
No Fail to Pay Date	If a disposition is failure to pay (705) , there should be a notice of failure to pay date entered (D.E. #168)
Not an ISP Ticket	Record is flagged for ISP, but the arresting agency is not a valid ISP NCIC number.
Not Reportable to ISP	Record has a disposition that should not be flagged for ISP.
Not Flagged for ISP	The arresting agency is Illinois State Police, the disposition is reportable to ISP and the record is not flagged to go to ISP.
Not Flagged for SOS	Dispositions of 705 and 706 should be flagged for Secretary of State.
Not Flagged for BOI	If an offense is a class 4 felony or greater, it should be reportable to BOI.
Fine and Sentence Should Be '0'	On a disposition (D.E. #67) of 223, the sentence type (D.E. # 72) and the fine amount (D.E. #89) must equal zero.
No Def. Sex Entered	Record cannot be reported through ADR without defendant sex. Report by paper.
Def. Sex Not a Valid Entry	M or F was not used as the entry.

ADMINISTRATIVE OFFICE OF THE ILLINOIS COURTS

TESTING DATA ELEMENT ERROR MESSAGE DESCRIPTIONS

ERROR MESSAGE	ERROR DESCRIPTION
No Ticket Number	A ticket number should be entered for a vehicle offense.
Issuing State Not Recorded	A driver's license issuing state is not entered, but a driver's license number was entered.
DL Number Missing	An issuing state for a driver's license was entered, but no driver's license number.
No Arrest Card Number	The record is flagged for BOI, but there is no document control number entered. If there is no document control number, the record cannot be reported to BOI.
No Defendant State Code	There is no entry for the defendant's address state. If a code is not available under D.E. 32, enter 'YY.'
Arresting Agency Blank	There is no entry for the arresting agency.
Check Ticket Number	The ticket number has a number in the 8 th space. This will be truncated for State Police Traffic.
Invalid Arresting Agency	The arresting agency number entered does not exist.
Invalid Offense Code	The offense code used does not exist or was not in effect at the time of the arrest.

ADMINISTRATIVE OFFICE OF THE ILLINOIS COURTS

TESTING DATA ELEMENT ERROR MESSAGE DESCRIPTIONS

ERROR MESSAGE

ERROR DESCRIPTION

No Fail to Pay Date

If the charge disposition (D.E. 67) is Failure to Pay (705), there should be a date in the Failure to Pay Notice(D.E.168)

405 Not Valid On Offense

A charge disposition of Withhold Judgment (405) was used and the offense was committed after 12/31/1995.

MVI Flag

The Motor Vehicle Involvement flag is set to 'Y' and the offense is not a felony.

Case Filed Date Does Not Match Case Year

The Case Year (D.E. 1) should correspond to the year that the case was filed (D.E. 6).

Disposition Date

The disposition date is greater than today's date.

ADR State Police Criminal (Disposition) Output Record Format, 384 bytes

COUNTIES - DO NOT USE

Position In Record	Data Dict. Number	Data Dict. Code	Data Element Name	Field Type/Length
(1-9)	4	CCNC	Circuit Court NCIC Code	X(9)
(10)	5	CCID	Cook Co District Code	9(1)
(11-12)	1	CSYR	Case Year	9(2)
(13-14)	2	CSTP	Case Type Code	X(2)
(15-22)	3	CSSQ	Case Sequence Number	9(8)
(23-25)	10	DFSQ	Defendant Sequence Number	9(3)
(26-33)	6	CSFD	Case Initiation Date	9(8)
(34-36)	50	CHSQ	Charge Sequence Number	9(3)
(37-56)	11	DFLN	Defendant Last Name	X(20)
(57-70)	12	DFFN	Defendant First Name	X(14)
(71)	13	DFMI	Defendant Middle Initial	X(1)
(72-74)	14	DFTI	Defendant Title	X(3)
(75-94)	15	DALN	Defendant Alias Last Name	X(20)
(95-108)	16	DAFN	Defendant Alias First Name	X(14)
(109)	17	DAMI	Defendant Alias Middle Initial	X(1)
(110-112)	18	DATI	Defendant Alias Title	X(3)
(113-120)	27	DFDB	Defendant Date of Birth	9(8)
(121-130)	35	DFSS	Defendant Soc. Sec. Number	9(10)
(131-142)	38	DFBI	Defendant FBI Number	X(12)
(143-152)	39	DFBN	Defendant State Bur. Nbr.	X(10)
(153-160)	40	DFAD	Defendant Date of Arrest	9(8)
(161-168)	41	DCCM	Date of Offense	9(8)

ADR State Police Criminal (Disposition) Output Record Format, 384 bytes

COUNTIES - DO NOT USE

Position In Record	Data Dict. Number	Data Dict. Code	Data Element Name	Field Type/Length
(169-177)	42	DOCN	Arrest Card Document Control Number	X(9)
(178-184)	44	DBNN	Defendant Bond Rcpt. Nbr.	9(7)
(185-192)	45	DBMD	Defendant Bond Date	9(8)
(193-194)	46	DBT1	Defendant Bond Type 1	9(2)
(195-196)	47	DBT2	Defendant Bond Type 2	9(2)
(197-205)	48	DFBA	Def. Bond Face Amount	9(7)V99
(206-214)	49	DBDA	Def. Bond Deposit Amount	9(7)V99
(215)	51	CHST	Charge Status Code	9(1)
(216)	53	CHLG	Charge Level of Government	9(1)
(217-256)	54	CHSC	Charge Statute Citation	X(40)
(257-272)	55	OCDT	Offense Code Table	9(7)
(273)	57	CHIN	Inchoate Offense Code	X(1)
(274)	58	CHCL	Charge Penalty Class	X(1)
(275-283)	59	AANC	Arresting Agency NCIC Code	X(9)
(284-286)	67	CHDP	Charge Disposition	9(3)
(287-294)	69	CHDD	Charge Disposition Date	9(8)
(295)	70	CHDI	Charge Disposition Indicator	X(1)
(296-303)	71	SNTD	Sentence Date	9(8)
(304-306)	72	SNT1	Sentence Type 1	9(3)
(307)	73	SNS1	Sentence Status 1	9(1)
(308-315)	152	SLN1	Sentence Length	9(8)
(316-323)	82	DMAX	DOC Maximum Time	9(8)

ADR State Police Criminal (Disposition) Output Record Format, 384 bytes

COUNTIES - DO NOT USE

Position In Record	Data Dict. Number	Data Dict. Code	Data Element Name	Field Type/Length
(324-331)	83	DMIN	DOC Minimum Time	9(8)
(332-334)	88	PUBS	Public Service Hours	9(3)
(335-343)	89	FCAM	Fine Amount	9(7)V99
(344-352)	91	COAM	Cost Amount	9(7)V99
(353-361)	98	RNAM	Restitution Amount	9(7)V99
(362)	19	DFSX	Defendant Sex	9(1)
(363-384)	**	FILL	FILLER to 384 bytes	X(22)

The Criminal disposition reporting system will be able to handle multiple record reporting of either multiple defendants on a case, or multiple cases on a single defendant. Supplemental disposition information of a case is acceptable and will be added to the criminal history record and should be sent utilizing this format. If a previously submitted disposition requires a correction, a manual supplemental report must be completed and sent to the Bureau in writing to the State Police clearly identifying the change to be made. Records not containing a DCN (Document Control Number), will not be accepted, but returned as an error. The record should only be submitted once a DCN is identified.

ADMINISTRATIVE OFFICE OF THE ILLINOIS COURTS
ADR EDITS
for
BUREAU OF IDENTIFICATION

General Description

Fatal Errors

(none of the record posted)

DUPLICATE RECORD MESSAGE:

(223s and TRUE DUPLICATE RECORDS)

Invalid Sentence on Amend

On a 223 record (D.E. #67), Sentence Type 1 (D.E. #72) and Fine Amount (D.E. #89) must equal zero.

OFT EDIT MESSAGES:

Code Not Found

Must be a valid offense code currently on Offense Code Table. If not, format this error with the appropriate error messages. (Underlined field should be replaced with actual OFT code.)

DATE EDIT MESSAGES:

Arrest Date After the Repealed
Date of Statute

DISPOSITION EDIT MESSAGES:

Invalid Charge Statute

(D.E. #54) Must be a valid charge statute citation.

OTHER EDIT MESSAGES:

Arrest Card Document Number
Missing

Required data element if Circuit Court NCIC Code, Cook County or Invalid District Code, Case Year, Case Type, Case Sequence Number, Defendant Sequence Number, or Case Initiation Date are missing.

Circuit Court NCIC Code Invalid
State Police Criminal

Must be valid NCIC Code contained in table.

ADMINISTRATIVE OFFICE OF THE ILLINOIS COURTS
ADR EDITS
for
BUREAU OF IDENTIFICATION

General Description

Non-Fatal Errors

(none of the record posted)

DATE EDIT MESSAGES:

Case Date After Run Date	The Case Initiation Date (D.E. #6) must be on or before the Run Date.
Arrest Date After Run Date	The Defendant Date of Arrest/Issuance of Traffic Citation (D.E. #40) must be on or before the Current Date.
Disp Date After Run Date	If recorded, the Charge Disposition (D.E. #69) must be on or before the current date.
Disp Date Before Arrest Date	If recorded, the Charge Disposition Date (D.E. #69) must be on or after the Defendant Date of Arrest/Issuance of Traffic Citation (D.E. #40)
Disp Date Before Case Date	If recorded, the Charge Disposition Date (D.E. #69) must be on or after the Case Initiation Date (D.E. #40).

DISPOSITION EDIT MESSAGES:

Disp Code Invalid	Must be numeric. See Charge Disposition (D.E. #67) for valid disposition codes.
Disp Date Required with Sentence Information	Required data element when reporting disposition or sentence information.

ADMINISTRATIVE OFFICE OF THE ILLINOIS COURTS
ADR EDITS
for
BUREAU OF IDENTIFICATION

General Description

SENTENCE EDIT MESSAGES:

Fine Greater Than Zero Required If the Sentence Type (D.E. #72) is 301 (Fine) and the Sentence Status (D.E. #73) is either 1 (Sentence in Force) or 4 (Suspended in Part), then the Fine Amount (D.E. #89) must be greater than zero.

SENTENCE EDIT MESSAGES:

Sentence Fine Required If the Fine Amount (D.E. #89) is greater than zero, then the Sentence Type (D.E. #72) must be 301 (Fine).

Sentence Date Invalid Must be numeric. CCYYMMDD. The month, day, year, and century segments are right justified and zero filled to two characters. All century, year, month, and day segments, including leap year, are validated by a special routine.

Sentence Type Invalid See Sentence Type (D.E. #72) for valid codes.

Sentence Status Invalid See Sentence Status (D.E. #73) for valid codes.

Sentence Length Invalid Sentence Length (D.E. #152) required when Sentence Type Code (D.E. #72) is greater than 200 and less than 215.

Cost Amount Missing If Sentence Type (D.E. #72) equals a "301" or a "303", the cost amount must be recorded and be greater than zero.

Restitution Amount Missing If Sentence Type (D.E. #72) equals a "302", the Restitution Amount must be recorded and be greater than zero.

ADMINISTRATIVE OFFICE OF THE ILLINOIS COURTS
ADR EDITS
for
BUREAU OF IDENTIFICATION

General Description

Fine Amount Greater Than 0 If Sentence Type (D.E. #72) equals a "303", the Fine Amount must not be greater than zero.

Restitution Amount Greater Than 0 If Sentence Type (D.E. #72) equals a "303", the Restitution Amount must not be greater than zero.

OTHER EDIT MESSAGES:

Case Type Invalid See Case Type (D.E. #2) for valid case types.

Case Sequence Not Numeric (D.E. #3) Must be numeric. Must be right justified and zero filled to 8 characters.

District Code Invalid for NCIC Cook County must use codes 1 through 6. All other reporting counties must use 0.

Defendant Last Name Invalid Must be left justified and blank filled. First character must be alphabetic.

Defendant First Name Invalid Must be left justified and blank filled. First character must be alphabetic.

Defendant Middle Initial Blank if not available or applicable. If not blank, must be alphabetic.

Defendant Title Invalid See Defendant Title (D.E. #14) for valid codes. Blank if not available or applicable. Must be left justified and blank filled.

**ADR State Police Traffic Output Record Format, Labeled Output Tape,
85 Bytes, 384 Records/Block**

COUNTIES - DO NOT USE

Position In Record	Data Dict. Number	Data Dict. Code	Data Element Name	Field Type/Length
(1-2)	1	CSYR	Case Year	9(2)
(3-4)	2	CSTP	Case Type Code	X(2)
(5-12)	3	CSSQ	Case Sequence Number	9(8)
(13-21)	4	CCNC	Circuit Court NCIC Code	X(9)
(22)	5	CCID	Cook Co District Code	9(1)
(23-28)	6	CSFD	Case Initiation Date	9(6)
(29)	51	CHST	Charge Status Code	X(1)
(30)	53	CHLG	Charge Level of Government	X(1)
(31-37)	55	OCDT	Charge Offense Code	9(7)
(38-46)	59	AANC	Arresting Agency NCIC Code	X(9)
(47)	171	OWID	Overweight Indicator	X(1)
(48-55)	64	DFTN	Traffic Ticket Number	X(8)
(56)	66	DFPL	Defendant Plea	9(1)
(57-59)	67	CHDP	Charge Disposition	9(3)
(60)	68	CHDT	Charge Disposition Type	9(1)
(61-66)	69	CHDD	Charge Disposition Date	9(6)
(67)	70	CHDI	Charge Disposition Ind.	X(1)
(68-73)	71	SNTD	Sentence Date	9(6)
(74-76)	72	SNT1	Sentence Type	9(3)
(77-85)	89	FCAM	Fine Amount	9(7)v99

NOTE: All date fields have been truncated to six (6) characters from eight (8), per request of Illinois State Police. The ticket number has been truncated to eight (8) characters from ten (10) characters, per request of Illinois State Police.

ADMINISTRATIVE OFFICE OF THE ILLINOIS COURTS
 ADR EDITS
 FOR
STATE POLICE TRAFFIC

EDIT Number	Error Message	General Description
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OFT EDIT MESSAGES:

108	Offense Not Numeric	Must be numeric.
110	Offense <u>9999999</u> Does Not Exist	Must be a valid offense code currently on Offense Code Table. If not, format this error with the appropriate error messages. (Underlined field should be replaced with actual OFT code.)

DATE EDIT MESSAGES:

2	Case Date After Run Date	The Case Initiation Date (D.E. #6) must be on or before the Run Date.
16	Disp Date After Run Date	If recorded, the Charge Disposition Date (D.E. #69) must be on or before the current date.
19	Disp Date Blank, Disp Code > 0	If the Charge Disposition Date (D.E. #69) is not recorded, then the Charge Disposition (D.E. #67) must not be recorded.
20	Disp Code Blank, Disp Date > 0	If the Charge Disposition Date (D.E. #69) is recorded, then the Charge Disposition (D.E. #67) must be a valid code.
30	Case Year Not Numeric	Must be numeric.
31	Case Year > Year Run	Must be less than or equal to the current year.
32	Case Year < 1970	Must be greater than 1969.

ADMINISTRATIVE OFFICE OF THE ILLINOIS COURTS
ADR EDITS
FOR
STATE POLICE TRAFFIC

EDIT

Number	Error Message	General Description
40	Case File Date Invalid	Must be numeric. CCYYMMDD. The month, day, year, and century segments are right justified and zero filled to two characters. All century, year, month and day segments, including leap year, are valid (D.E. #42, Arrest Card Document Control Number) existence first; then check for validity of court case number.

DATE EDIT MESSAGES: (CONTINUED)

50	Disposition Date Invalid	Must be numeric. CCYYMMDD. The month, day, year, and century segments are right justified and zero filled to two characters. All century, year, month, and day segments, including leap year, are validated by a special routine.
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DISPOSITION EDIT MESSAGES:

53	Disp Code Invalid	Must be numeric. See Disposition Type (D.E. #67) for valid codes.
54	Disp Date Required with Sentence Information	Required data element when reporting disposition or sentence information.
56	Disposition Type Invalid	Required data element if Charge Disposition Date recorded. Valid codes are 1, 2, 3, or 4.

SENTENCE EDIT MESSAGES:

22	Sentence Date Before Disp Date	If recorded, the Sentence Date (D.E. #71) must be on or after the Charge Disposition Date (D.E. #69).
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ADMINISTRATIVE OFFICE OF THE ILLINOIS COURTS
 ADR EDITS
 FOR
STATE POLICE TRAFFIC

EDIT

Number	Error Message	General Description
<u>SENTENCE EDIT MESSAGES:</u> (CONTINUED)		
25	Sentence Type Not Recorded	If the Sentence Date (D.E. #71) is recorded, then Sentence Type 1 (D.E. #72) must contain a valid sentence code.
28	Sentence Fine Required	If the Fine Amount (D.E. #89) is greater than zero, then the Sentence Type (D.E. #72) must be 301 (Fine).
59	Sentence Date Invalid	Must be numeric. CCYYMMDD. The month, day, year, and century segments are right justified and zero filled to two characters. All century, year, month, and day segments, including leap year, are validated by a special routine.
144	Restitution Amount > 0	If Sentence Type (D.E. #72) equals a "303", the Restitution Amount must not be greater than zero.

OTHER EDIT MESSAGES:

1	Ticket Number Not Recorded	If the Case Type (D.E. #2) is "TR", "DT", or "OV", then the Traffic/Conservation Ticket Number (D.E. #64) must be recorded.
11	Agency/Government Invalid	If the Arresting Agency NCIC Code (D.E. #59) is a State Police District Code, then the Charge Source, Level of Government (D.E. #53) must be 1 or 3 (State).

ADMINISTRATIVE OFFICE OF THE ILLINOIS COURTS
 ADR EDITS
 FOR
STATE POLICE TRAFFIC

EDIT Number	Error Message	General Description
12	Agency/Ticket Number Invalid	If the Arresting Agency NCIC Code (D.E. #59) is a State Police District Code, then the Traffic/Conservation Ticket number (D.E. #64) must contain 6 numeric characters followed by 2 blanks, or 7 numeric characters followed by 1 blank.
34	Case Type Invalid	See Case Type (D.E. #2) for valid codes.
35	Case Sequence Not Numeric	(D.E. #3) Must be numeric. Must be right justified and zero filled to 8 characters.
37	Circuit Court NCIC Code Invalid	Must be valid NCIC Code contained in table.
39	District Code Invalid for NCIC	Cook County must use codes 1 through 6. All other reporting counties must use 0.
44	Charge Status Invalid	See Charge Status (D.E. #51) for valid codes.
52	Defendant Plea Invalid	See Defendant Plea (D.E. #66) for valid codes.
82	Fine Amount Not Numeric	Must be numeric, right justified, and zero filled to 9 characters.

ADR Secretary of State Output Record Format, 600 bytes

COUNTIES - DO NOT USE

Position In Record	Data Dict. Number	Data Dict. Code	Data Element Name	Field Type/Length
(1)	158	AID0	To SOS Indicator	X(1)
(2)	159	AID1	To ISP Traffic Indicator	X(1)
(3)	160	AID2	To ISP Criminal Indicator	X(1)
(4)	161	AID3	To SOS Mandatory Insurance Indicator	X(1)
(5)	162	AID4	TO SOS Safety & Family Responsibility Indicator	X(1)
(6-10)	***	FILL	FILLER Reserved for Additional Agencies	X(6)
(11-19)	4	CCNC	Circuit Court NCIC Code	X(9)
(20)	5	CCID	Cook Co District Code	9(1)
(21-22)	1	CSYR	Case Year	9(2)
(23-24)	2	CSTP	Case Type Code	X(2)
(25-32)	3	CSSQ	Case Sequence Number	9(8)
(33-35)	50	CHSQ	Charge Sequence Number	9(3)
(36-38)	10	DFSQ	Defendant Sequence Number	9(3)
(39-46)	6	CSFD	Case Initiation Date	9(8)
(47-66)	11	DFLN	Defendant Last Name	X(20)
(67-80)	12	DFFN	Defendant First Name	X(14)
(81)	13	DFMI	Defendant Middle Initial	X(1)
(82-84)	14	DFTI	Defendant Title	X(3)
(85-104)	29	DAD1	Defendant Address 1	X(20)
(105-124)	30	DAD2	Defendant Address 2	X(20)
(125-144)	31	DFCY	Defendant Residence City	X(20)
(145-146)	32	DFST	Defendant Residence State	X(2)

ADR Secretary of State Output Record Format, 600 bytes

COUNTIES - DO NOT USE

Position In Record	Data Dict. Number	Data Dict. Code	Data Element Name	Field Type/Length
(147-155)	33	DFZC	Defendant Residence Zip Code	X(9)
(156)	19	DFSX	Defendant Sex	X(1)
(157-164)	27	DFDB	Defendant Date of Birth	9(8)
(165-189)	36	DFDN	Defendant Driver's License Number	X(25)
(190-191)	37	DFLS	Defendant Driver's License State	X(2)
(192-211)	15	DALN	Defendant Alias Last Name	X(20)
(212-225)	16	DAFN	Defendant Alias First Name	X(14)
(226)	17	DAMI	Defendant Alias Middle Initial	X(1)
(227-229)	18	DATI	Defendant Alias Title	X(3)
(230-239)	35	DFSS	Defendant Social Security Number	9(10)
(240-251)	38	DFBI	Defendant FBI Number	X(12)
(252-261)	39	DFBN	Defendant State Bureau Number	X(10)
(262-269)	40	DFAD	Defendant Date of Arrest	9(8)
(270-277)	41	DCCM	Date of Offense	9(8)
(278-286)	42	DOCN	Arrest Card Document Control Number	X(9)
(287-293)	44	DBNN	Defendant Bond Receipt Number	9(7)
(294-301)	45	DBMD	Defendant Bond Date	9(8)
(302-303)	46	DBT1	Defendant Bond Type 1	9(2)
(304-305)	47	DBT2	Defendant Bond Type 2	9(2)

ADR Secretary of State Output Record Format, 600 bytes

COUNTIES - DO NOT USE

Position In Record	Data Dict. Number	Data Dict. Code	Data Element Name	Field Type/Length
(306-314)	48	DFBA	Defendant Bond Face Amount	9(7)V99
(315-323)	49	DBDA	Defendant Bond Deposit Amount	9(7)V99
(324)	51	CHST	Charge Status Code	9(1)
(325)	53	CHLG	Charge Level of Government	9(1)
(326)	171	OWID	Overweight Indicator	X(1)
(327-345)	**	FILL	FILLER To Be Used For Expansion	X(19)
(346-352)	55	OCDT	Offense Code Table	9(7)
(353-382)	56	CHDS	Charge Description	X(30)
(383)	57	CHIN	Inchoate Offense Code	X(1)
(384)	58	CHCL	Charge Penalty Class	X(1)
(385-393)	59	AANC	Arresting Agency NCIC Code	X(9)
(394)	60	INDI	Injury/Death Indicator	X(1)
(395)	61	MVIN	Motor Vehicle Involvement	X(1)
(396-405)	64	DFTN	Traffic Ticket Number	X(10)
(406)	66	DFPL	Defendant Plea	9(1)
(407-409)	67	CHDP	Charge Disposition	9(3)
(410)	68	CHDT	Charge Disposition Type	9(1)
(411-418)	69	CHDD	Charge Disposition Date	9(8)
(419)	70	CHDI	Charge Disposition Indicator	X(1)
(420-427)	71	SNTD	Sentence Date	9(8)
(428-430)	72	SNT1	Sentence Type 1	9(3)
(431)	73	SNS1	Sentence Status 1	9(1)

ADR Secretary of State Output Record Format, 600 bytes

COUNTIES - DO NOT USE

Position In Record	Data Dict. Number	Data Dict. Code	Data Element Name	Field Type/Length
(432-439)	152	SLN1	Sentence Length 1	9(8)
(440-447)	82	DMAX	DOC Maximum Time	9(8)
(448-455)	83	DMIN	DOC Minimum Time	9(8)
(456-458)	88	PUBS	Public Service Hours	9(3)
(459-467)	89	FCAM	Fine Amount	9(7)V99
(468-476)	91	COAM	Cost Amount	9(7)V99
(477-485)	98	RNAM	Restitution Amount	9(7)V99
(486)	143	CDLH	Commercial Driver's License Holder	X(1)
(487)	144	CMVO	Operating a Motor Vehicle	X(1)
(488)	145	HAZP	Hazardous Material in a Placarded Vehicle	X(1)
(489)	146	DRPA	Driver/Passenger	X(1)
(490-497) Date	157	DLID	Driver's License Issuance	9(8)
(498-505)	168	FTPD	Fail to Pay Notice	9(8)
(506-508)	169	CTTP	Court Type	X(3)
(509-517)	170	TFAM	Total Fine Amount	9(7)V99
(518-557)	54	CHSC	Charge Statute Citation	X(40)
(558-561)	147	MIRY	Registration Year	9(4)
(562-570)	148	MIPN	License Plate Registration Number	X(9)
(571-572)	149	MISR	State Registered	X(2)
(573-578)	150	MIVM	Vehicle Make	X(6)
(579-582)	151	MIVY	Vehicle Year	9(4)

ADR Secretary of State Output Record Format, 600 bytes

COUNTIES - DO NOT USE

Position In Record	Data Dict. Number	Data Dict. Code	Data Element Name	Field Type/Length
(583-591)	172	CHAT	Child Support Account Number	9(9)
(592-600)	**	FILL	FILLER to 600 Bytes	X(9)

**A D R REQUIREMENTS
FOR PAPER SUBMISSION TO
THE SECRETARY OF STATE'S OFFICE
DRIVER SERVICES DIVISION**

1. When a citation is issued to a defendant who is operating a vehicle on a restricted driving permit and this fact is known to the court.
2. When a citation is not issued and therefore no traffic ticket number is available (e.g., case initiated by information, warrant, or complaint).
3. When a citation is issued to a defendant whose residence state is none of the 50 states or the District of Columbia.
4. When a citation is issued to a defendant whose license state is none of the 50 states or the District of Columbia.
5. When a citation is issued for an offense which has not been codified within the Administrative Office's Offense Code Table (i.e., a code of "9999999").
6. When conviction information originally sent on tape is returned by the Secretary of State to the Circuit Clerk for correction and re-submission, but the Circuit Clerk is unable to make the necessary corrections for re-submission on tape.
7. When, for whatever reason, it is not possible for the Circuit Clerk to provide one or more of the data elements required for the submission on tape of conviction information.
8. When subsequent conviction information revises either the original disposition data or the original offense data (e.g., from a finding of guilty to not guilty or from reducing driving under the influence to reckless driving). Except in situations where the original disposition is supervision and a conviction is entered by the court for failure to comply with the conditions of supervision, or a conviction is entered, vacated, and a disposition of supervision is entered.
9. When a dismissal or stay order is applicable.

**AUTOMATED DISPOSITION REPORTING
ERROR EXCEPTIONS**

The following documents are examples of records which have errors. Also included is a list of the error descriptions.

If your county should receive error sheets, we are asking you correct the record and resend through ADR, if possible. If not, pull the original Secretary of State copy of citation or if the original is unavailable make a copy of the file citation and mark appropriately the final disposition. You may also submit a Report of Court Disposition form.

Please note that Mandatory Insurance and Secretary of State are two different reports, each should be sent to the appropriate agency (see top left hand corner of the example for address).

The following are the contact persons for Secretary of State error exceptions:

Bruce Tanner
Secretary of State Driver Services
2701 S Dirksen Pkwy., 1st Floor
Springfield, IL 62723
(217)524-6654
btanner@ilsos.net

**COMMON SECRETARY OF STATE
ERROR EXCEPTION CODES**

EC	ERROR DESCRIPTION	REASON	RESEND? HOW?
	10, 11, 12, 20 NAME	<ul style="list-style-type: none"> • The defendant's first name, middle initial, last name or title contains an invalid character 	ADR
	INV AMD CHG STATUS	<ul style="list-style-type: none"> • A charge status of '3' (amended) was entered on an original charge; OR • A disposition charge (101, 104,408, etc) with a charge status of '3' (amended) was on the ADR file, but a 223 disposition with a charge status of '1' (original) was not found. The original may not actually be missing but errored. • Check the error exceptions for another record on the same case. Resend both records unless the amended offense is not reportable. If it isn't reportable, disregard the error AND the error on the original. 	ADR or NO
	NO ERROR LISTED	<ul style="list-style-type: none"> • The disposition is a 705 and it is not on an Illinois driver's license. 705 is for Illinois drivers only. 	NO
29	TYPE OFFENSE INVALID	<ul style="list-style-type: none"> • The offense listed is not reportable to SOS through ADR • The offense is not reportable to SOS at all. • It may be reported on yellow copy of ticket or a Report of Court Disposition form. 	PAPER or NO
30	MIS:INV IDNT:ARR	<ul style="list-style-type: none"> • Arrest date may be prior to the effective date of an offense. • Offense may no longer be effective as of the date of the offense. 	ADR
33	TICKET NUMBER	<ul style="list-style-type: none"> • Ticket Number is blank or zeros. If no ticket number is available on a case (i.e. CF case), fill ticket number with case sequence number (7 digits). 	ADR
34	MISSING AMEND TC	<ul style="list-style-type: none"> • Charge status of '3' was entered in error; OR • A disposition charge (101, 104,408, etc) with a charge status of '3' (amended) was on the ADR file, but a 223 disposition with a charge status of '1' (original) was not found. The original may not actually be missing but errored. • Check the error exceptions for another record on the same case. Resend both records unless the amended offense is not reportable. If it isn't reportable, disregard the error AND the error on the original. 	ADR or NO

36	DL FILE NO COMP	<ul style="list-style-type: none"> • Check DL number, last name, first name, middle initial, date of birth, and sex of the defendant. Do not use DL number provided on error exception form. If the correction cannot be made, fill out the yellow copy of the ticket or submit a Report of Court Disposition form. 	ADR or PAPER
45	INV:MISS ARR-DT	<ul style="list-style-type: none"> • Supervision prior to 10/1/2000 • Arrest date is after the run date • Arrest date is after conviction date • If arrest date or conviction date is inaccurate, fix and resend record. • If record is a supervision prior to 10/1/2000, disregard error 	ADR or NO
49	AMD, ORIG 223 ERR	<ul style="list-style-type: none"> • A 223 disposition with a charge status of '1' (original) was on the file, but no other disposition with a charge status of '3' (amended) was reported. The amended may not actually be missing, but errored. • Check the error exceptions for the missing record. Resend both records unless the amended offense is not reportable. If it isn't reportable, disregard the error AND the error on the original. 	ADR or NO
51	DL NO'S ENT NOT =	<ul style="list-style-type: none"> • Check DL number, last name, first name, middle initial, date of birth, and sex of the defendant. Do not use DL number provided on error exception form. If the correction cannot be made, fill out the yellow copy of the ticket or submit a Report of Court Disposition form. 	ADR or PAPER
53	SENTENCE TYPE	<ul style="list-style-type: none"> • Sentence type is not reportable to SOS. • Sentence type is not a valid sentence code. • Check to see if sentence information was entered incorrectly, fix and resend. 	ADR
57	ARR NEWER CHG D	<ul style="list-style-type: none"> • The arrest date is not the same year as the case number year. • If the arrest date is incorrect, fix it and resend. • If cannot fix arrest date, send yellow copy of ticket or a Report of Court Disposition. 	ADR or PAPER
84	OFFENSE ID CODE	<ul style="list-style-type: none"> • The offense is not reportable to SOS through ADR. (The offense is not marked as reportable on the Offense Code Table). • Offense may not be reportable to SOS at all. • The disposition is supervision prior to 10/1/2000. • If necessary to resend information, send yellow copy of ticket or Report of Court Disposition form. 	NO or PAPER
87	CHG DISP	<ul style="list-style-type: none"> • The disposition is not reportable to SOS through ADR. • Send yellow copy of ticket or Report of Court Disposition form, if necessary. 	NO or PAPER

ADR SOS, Mandatory Insurance Output Record Format, 600 bytes

COUNTIES - DO NOT USE

Position In Record	Data Dict. Number	Data Dict. Code	Data Element Name	Field Type/Length
(1)	158	AID0	To SOS Indicator	X(1)
(2)	159	AID1	To ISP Traffic Indicator	X(1)
(3)	160	AID2	To ISP Criminal Indicator	X(1)
(4)	161	AID3	To SOS Mandatory Insurance Indicator	X(1)
(5)	162	AID4	To SOS Safety & Family Responsibility Indicator	X(1)
(6-10)	***	FILL	FILLER Reserved for Additional Agencies	X(6)
(11-19)	4	CCNC	Circuit Court NCIC Code	X(9)
(20)	5	CCID	Cook Co District Code	9(1)
(21-22)	1	CSYR	Case Year	9(2)
(23-24)	2	CSTP	Case Type Code	X(2)
(25-32)	3	CSSQ	Case Sequence Number	9(8)
(33-35)	50	CHSQ	Charge Sequence Number	9(3)
(36-38)	10	DFSQ	Defendant Sequence Number	9(3)
(39-46)	6	CSFD	Case Initiation Date	9(8)
(47-66)	11	DFLN	Defendant Last Name	X(20)
(67-80)	12	DFFN	Defendant First Name	X(14)
(81)	13	DFMI	Defendant Middle Initial	X(1)
(82-84)	14	DFTI	Defendant Title	X(3)
(85-104)	29	DAD1	Defendant Address 1	X(20)
(105-124)	30	DAD2	Defendant Address 2	X(20)
(125-144)	31	DFCY	Defendant Residence City	X(20)
(145-146)	32	DFST	Defendant Residence State	X(2)

ADR SOS, Mandatory Insurance Output Record Format, 600 bytes

COUNTIES - DO NOT USE

Position In Record	Data Dict. Number	Data Dict. Code	Data Element Name	Field Type/Length
(147-155)	33	DFZC	Defendant Residence Zip Code	X(9)
(156)	19	DFSX	Defendant Sex	X(1)
(157-164)	27	DFDB	Defendant Date of Birth	9(8)
(165-189)	36	DFDN	Defendant Driver's License Number	X(25)
(190-191)	37	DFLS	Defendant Driver's License State	X(2)
(192-211)	15	DALN	Defendant Alias Last Name	X(20)
(212-225)	16	DAFN	Defendant Alias First Name	X(14)
(226)	17	DAMI	Defendant Alias Middle Initial	X(1)
(227-229)	18	DATI	Defendant Alias Title	X(3)
(230-239)	35	DFSS	Defendant Social Security Number	9(10)
(240-251)	38	DFBI	Defendant FBI Number	X(12)
(252-261)	39	DFBN	Defendant State Bureau Number	X(10)
(262-269)	40	DFAD	Defendant Date of Arrest	9(8)
(270-277)	41	DCCM	Date of Offense	9(8)
(278-286)	42	DOCN	Arrest Card Document Control Number	X(9)
(287-293)	44	DBNN	Defendant Bond Receipt Number	9(7)
(294-301)	45	DBMD	Defendant Bond Date	9(8)
(302-303)	46	DBT1	Defendant Bond Type 1	9(2)
(304-305)	47	DBT2	Defendant Bond Type 2	9(2)

ADR SOS, Mandatory Insurance Output Record Format, 600 bytes

COUNTIES - DO NOT USE

Position In Record	Data Dict. Number	Data Dict. Code	Data Element Name	Field Type/Length
(306-314)	48	DFBA	Defendant Bond Face Amount	9(7)V99
(315-323)	49	DBDA	Defendant Bond Deposit Amount	9(7)V99
(324)	51	CHST	Charge Status Code	9(1)
(325)	53	CHLG	Charge Level of Government	9(1)
(326)	171	OWID	Overweight Indicator	X(1)
(327-345)	**	FILL	FILLER To Be Used For Expansion	X(19)
(346-352)	55	OCDT	Offense Code Table	9(7)
(353-382)	56	CHDS	Charge Description	X(30)
(383)	57	CHIN	Inchoate Offense Code	X(1)
(384)	58	CHCL	Charge Penalty Class	X(1)
(385-393)	59	AANC	Arresting Agency NCIC Code	X(9)
(394)	60	INDI	Injury/Death Indicator	X(1)
(395)	61	MVIN	Motor Vehicle Involvement	X(1)
(396-405)	64	DFTN	Traffic Ticket Number	X(10)
(406)	66	DFPL	Defendant Plea	9(1)
(407-409)	67	CHDP	Charge Disposition	9(3)
(410)	68	CHDT	Charge Disposition Type	9(1)
(411-418)	69	CHDD	Charge Disposition Date	9(8)
(419)	70	CHDI	Charge Disposition Indicator	X(1)
(420-427)	71	SNTD	Sentence Date	9(8)
(428-430)	72	SNT1	Sentence Type 1	9(3)
(431)	73	SNS1	Sentence Status 1	9(1)

ADR SOS, Mandatory Insurance Output Record Format, 600 bytes

COUNTIES - DO NOT USE

Position In Record	Data Dict. Number	Data Dict. Code	Data Element Name	Field Type/Length
(432-439)	152	SLN1	Sentence Length 1	9(8)
(440-447)	82	DMAX	DOC Maximum Time	9(8)
(448-455)	83	DMIN	DOC Minimum Time	9(8)
(456-458)	88	PUBS	Public Service Hours	9(3)
(459-467)	89	FCAM	Fine Amount	9(7)V99
(468-476)	91	COAM	Cost Amount	9(7)V99
(477-485)	98	RNAM	Restitution Amount	9(7)V99
(486)	143	CDLH	Commercial Driver's License Holder	X(1)
(487)	144	CMVO	Operating a Motor Vehicle	X(1)
(488)	145	HAZP	Hazardous Material in a Placarded Vehicle	X(1)
(489)	146	DRPA	Driver/Passenger	X(1)
(490-497)	157	DLID	Driver's License Issuance Date	9(8)
(498-505)	168	FTPD	Fail to Pay Notice	9(8)
(506-508)	169	CTTP	Court Type	X(3)
(509-517)	170	TFAM	Total Fine Amount	9(7)V99
(518-557)	54	CHSC	Charge Statute Citation	X(40)
(558-561)	147	MIRY	Registration Year	9(4)
(562-570)	148	MIPN	License Plate Registration Number	X(9)
(571-572)	149	MISR	State Registered	X(2)
(573-578)	150	MIVM	Vehicle Make	X(6)
(579-582)	151	MIVY	Vehicle Year	9(4)

ADR SOS, Mandatory Insurance Output Record Format, 600 bytes

COUNTIES - DO NOT USE

Position In Record	Data Dict. Number	Data Dict. Code	Data Element Name	Field Type/Length
(583-591)	172	CHAT	Child Support Account Number	9(9)
(592-600)	**	FILL	FILLER to 600 Bytes	X(9)

**A D R REQUIREMENTS
FOR PAPER SUBMISSION TO
THE SECRETARY OF STATE'S OFFICE
DRIVER SERVICES DIVISION**

1. When a citation is issued for an offense which has not been codified within the Administrative Office's Offense Code Table (i.e., a code of "9999999").
2. When subsequent conviction information revises either the original disposition data or the original offense data (e.g., from a finding of guilty to not guilty). Except in situations where the original disposition is supervision and a conviction is entered by the court for failure to comply with the conditions of supervision, or a conviction is entered, vacated, and a disposition of supervision is entered.

**AUTOMATED DISPOSITION REPORTING
ERROR EXCEPTIONS**

The following documents are examples of records which have errors. Also included is a list of the error descriptions.

If your county should receive error sheets, we are asking that you pull the original Secretary of State copy of citation or if the original is unavailable make a copy of the file citation and mark appropriately the final disposition.

Please note that Mandatory Insurance and Secretary of State are two different reports, each should be sent to the appropriate agency (see top left hand corner of the example for address).

The following is the contact person for Mandatory Insurance error returns:

Jim Schneider
Secretary of State Mandatory Insurance
Howlett Building Room 440
Springfield, IL
(217) 785-5365

**COMMON SECRETARY OF STATE
ERROR EXCEPTION CODES**

EC	ERROR DESCRIPTION	REASON	RESEND? HOW?
	10, 11, 12, 20 NAME	<ul style="list-style-type: none"> • The defendant's first name, middle initial, last name or title contains an invalid character 	ADR
	INV AMD CHG STATUS	<ul style="list-style-type: none"> • A charge status of '3' (amended) was entered on an original charge; OR • A disposition charge (101, 104,408, etc) with a charge status of '3' (amended) was on the ADR file, but a 223 disposition with a charge status of '1' (original) was not found. The original may not actually be missing but errored. • Check the error exceptions for another record on the same case. Resend both records unless the amended offense is not reportable. If it isn't reportable, disregard the error AND the error on the original. 	ADR or NO
	NO ERROR LISTED	<ul style="list-style-type: none"> • The disposition is a 705 and it is not on an Illinois driver's license. 705 is for Illinois drivers only. 	NO
29	TYPE OFFENSE INVALID	<ul style="list-style-type: none"> • The offense listed is not reportable to SOS through ADR • The offense is not reportable to SOS at all. • It may be reported on yellow copy of ticket or a Report of Court Disposition form. 	PAPER or NO
30	MIS:INV IDNT:ARR	<ul style="list-style-type: none"> • Arrest date may be prior to the effective date of an offense. • Offense may no longer be effective as of the date of the offense. 	ADR
33	TICKET NUMBER	<ul style="list-style-type: none"> • Ticket Number is blank or zeros. If no ticket number is available on a case (i.e. CF case), fill ticket number with case sequence number (7 digits). 	ADR
34	MISSING AMEND TC	<ul style="list-style-type: none"> • Charge status of '3' was entered in error; OR • A disposition charge (101, 104,408, etc) with a charge status of '3' (amended) was on the ADR file, but a 223 disposition with a charge status of '1' (original) was not found. The original may not actually be missing but errored. • Check the error exceptions for another record on the same case. Resend both records unless the amended offense is not reportable. If it isn't reportable, disregard the error AND the error on the original. 	ADR or NO

36	DL FILE NO COMP	<ul style="list-style-type: none"> • Check DL number, last name, first name, middle initial, date of birth, and sex of the defendant. Do not use DL number provided on error exception form. If the correction cannot be made, fill out the yellow copy of the ticket or submit a Report of Court Disposition form. 	ADR or PAPER
45	INV:MISS ARR-DT	<ul style="list-style-type: none"> • Supervision prior to 10/1/2000 • Arrest date is after the run date • Arrest date is after conviction date • If arrest date or conviction date is inaccurate, fix and resend record. • If record is a supervision prior to 10/1/2000, disregard error 	ADR or NO
49	AMD, ORIG 223 ERR	<ul style="list-style-type: none"> • A 223 disposition with a charge status of '1' (original) was on the file, but no other disposition with a charge status of '3' (amended) was reported. The amended may not actually be missing, but errored. • Check the error exceptions for the missing record. Resend both records unless the amended offense is not reportable. If it isn't reportable, disregard the error AND the error on the original. 	ADR or NO
51	DL NO'S ENT NOT =	<ul style="list-style-type: none"> • Check DL number, last name, first name, middle initial, date of birth, and sex of the defendant. Do not use DL number provided on error exception form. If the correction cannot be made, fill out the yellow copy of the ticket or submit a Report of Court Disposition form. 	ADR or PAPER
53	SENTENCE TYPE	<ul style="list-style-type: none"> • Sentence type is not reportable to SOS. • Sentence type is not a valid sentence code. • Check to see if sentence information was entered incorrectly, fix and resend. 	ADR
57	ARR NEWER CHG D	<ul style="list-style-type: none"> • The arrest date is not the same year as the case number year. • If the arrest date is incorrect, fix it and resend. • If cannot fix arrest date, send yellow copy of ticket or a Report of Court Disposition. 	ADR or PAPER
84	OFFENSE ID CODE	<ul style="list-style-type: none"> • The offense is not reportable to SOS through ADR. (The offense is not marked as reportable on the Offense Code Table). • Offense may not be reportable to SOS at all. • The disposition is supervision prior to 10/1/2000. • If necessary to resend information, send yellow copy of ticket or Report of Court Disposition form. 	NO or PAPER
87	CHG DISP	<ul style="list-style-type: none"> • The disposition is not reportable to SOS through ADR. • Send yellow copy of ticket or Report of Court Disposition form, if necessary. 	NO or PAPER

**ADR Secretary of State Safety and Family Responsibility Output
Record Format, 198 bytes**

COUNTIES - DO NOT USE

Position In Record	Data Dict. Number	Data Dict. Code	Data Element Name	Field Type/Length
(5)	162	AID4	To SOS Safety & Family Responsibility Indicator	X(1)
(11-19)	4	CCNC	Circuit Court NCIC Code	X(9)
(20)	5	CCID	Cook Co District Code	9(1)
(21-22)	1	CSYR	Case Year	9(2)
(23-24)	2	CSTP	Case Type Code	X(2)
(25-32)	3	CSSQ	Case Sequence Number	9(8)
(47-66)	11	DFLN	*Defendant Last Name	X(20)
(67-80)	12	DFFN	*Defendant First Name	X(14)
(81)	13	DFMI	*Defendant Middle Initial	X(1)
(82-84)	14	DFTI	*Defendant Title	X(3)
(85-104)	29	DAD1	*Defendant Address 1	X(20)
(105-124)	30	DAD2	*Defendant Address 2	X(20)
(125-144)	31	DFCY	*Defendant Residence City	X(20)
(145-146)	32	DFST	*Defendant Residence State	X(2)
(147-155)	33	DFZC	*Defendant Residence Zip Code	X(9)
(156)	19	DFSX	*Defendant Sex	X(1)
(165-189)	36	DFDN	*Defendant Driver's License Number	X(25)
(190-191)	37	DFLS	*Defendant Driver's License State	X(2)
(230-239)	35	DFSS	*Defendant Social Security Number	9(10)
(583-591)	172	CHAT	Child Support Account Number	9(9)

**ADR Secretary of State Safety and Family Responsibility Output
Record Format, 198 bytes**

COUNTIES - DO NOT USE

Position In Record	Data Dict. Number	Data Dict. Code	Data Element Name	Field Type/Length
(407-409)	67	CHDP	Charge Disposition	9(3)
(411-418)	69	CHDD	Charge Disposition Date	9(8)
(157-164)	27	DFDB	*Defendant Date of Birth	9(8)

*Defendant should be used for Defendant, Respondent, Obligor, or Petitioner.

DISCLAIMER

This section was created by the Administrative Office of the Illinois Courts (AOIC) in an attempt to assist circuit clerk personnel in recognizing dispositions and/or sentences that are decided by the court. The AOIC is not authorized to provide legal advice nor should the definitions provided herein be considered as legal definitions.

**DATA ELEMENT 67 (CHARGE DISPOSITION)
DESCRIPTIONS AND RULES FOR ADR REPORTING**

100 SERIES - CONVICTION DISPOSITIONS/SENTENCE INFORMATION TO FOLLOW
All dispositions under this series of codes require a valid code in Data Element 72, Sentence Type 1.

101 Guilty

A defendant enters a plea of guilty or is found guilty by the court or jury and judgment is entered.

Note: If the judgment is withheld (i.e. supervision), see the 400 series codes.

102 Guilty/Mentally Ill

A defendant enters a plea of guilty but mentally ill (due to mental illness at the time of the commission of the criminal offense) or is found guilty but mentally ill by the court or jury and judgment is entered.

Rules: This disposition code **must** carry a value of 402 in Data Element 72, Sentence Type 1. If more than one sentence type is submitted for this count, at least one record should carry this code.

103 Guilty/Directed Verdict

Note: This code does not appear to be valid as it eliminates the constitutional right of the defendant to a trial by jury. Further review of this code will be conducted to determine its continued availability.

104 Ex Parte/Finding of Guilty

A defendant fails to appear on a traffic, conservation, or ordinance violation where the penalty is a fine only. The court enters a judgment against the defendant in the defendant's absence.

105 Guilty/20 ILCS 301/40-10

A defendant is convicted of a crime and ordered to undergo drug/alcohol treatment as a condition of probation pursuant to 20 ILCS 301/40-10. The judgment of conviction may be vacated upon successful completion of the treatment and other terms and the conditions of probation.

Rules: This is a special code used only as provided in the above statute.

106 Adjudicated Delinquent

A minor enters a plea of guilty or is found guilty of a criminal offense by the court or jury and adjudicated to be delinquent.

107 EJJ/Guilty

A minor subject to an Extended Jurisdiction Juvenile (EJJ) prosecution who enters a plea of guilty or is found guilty by a court or jury and is sentenced as a juvenile. An adult sentence is also imposed and stayed.

108 EJJ/Adult Sentence Imposed

A minor whose juvenile sentence which was subject to an Extended Jurisdiction Juvenile (EJJ) prosecution is vacated and the corresponding adult sentence is entered.

200 SERIES - NON CONVICTION DISPOSITIONS**NO SENTENCE INFORMATION TO FOLLOW**

All dispositions under this series of codes require Data Element 72, Sentence Type 1, to be zero filled or NULL.

201 Not Guilty

A defendant is found not guilty by court or jury.

202 Not Guilty/Insane

A defendant is found not criminally responsible for conduct due to a mental disease or defect.

203 Not Guilty/Directed Verdict

A defendant is found not guilty by the court at the conclusion of the prosecution's case as a matter of law.

204 Not Guilty/Guilty of Lesser and Included Offense

A defendant is not found guilty of the charged offense, but guilty of a lesser and included offense within the same count.

Rules: At least two (2) records must be submitted on the same count to State Police Criminal when this code is used. The first record carries this disposition code and a Charge Status Code of 1 (original), and zero fill (000) Sentence Type 1. The second record on the same count carries the lesser and included offense with a Charge Status Code of 4 (lesser and included).

205 Nolle Prosequi

A formal entry on the record showing the decision of the prosecuting officer not to proceed with the prosecution.

206 No Bill

A document filed of record that reflects a finding of insufficient evidence to warrant the return of a formal charge by a Grand Jury.

Rules: This code would be used when a charge is filed, but later submitted to the Grand Jury for consideration, at which time they do not find enough evidence to return a Bill of Indictment.

207 Transferred/No Jurisdiction

The cause is transferred to another jurisdiction for final disposition.

208 Dismiss

An order is entered by the court disposing of an action prior to a trial or before completion of a trial.

Rules: If applicable and when known, a more specific disposition code from below should be used.

209 Dismiss/State Motion

An action is dismissed against the defendant upon the motion of the State's Attorney.

210 Dismiss/ Defense Motion

An action is dismissed against the defendant upon the motion of the defendant.

211 Dismiss/Court

An action is dismissed against the defendant upon the motion of the court.

212 Dismiss/Superseded by Indictment or Information

An original complaint or information is dismissed against the defendant and replaced by a formal information or indictment.

Rules: This code is used when an information or indictment must be assigned a new case number.

213 Dismiss/No Probable Cause

An action is dismissed against the defendant following a preliminary hearing where the court found that there was no probable cause shown that the defendant committed the offense.

214 Dismiss/Want of Prosecution

An action is dismissed against the defendant due to a lack of prosecution.

220 Non-suit

A judgment is taken against a plaintiff who has failed to appear or prosecute their case.

221 Stricken Off With Leave to Reinstate

A case is removed from the docket by the court subject to reinstatement.

222 Death Suggested/Cause Abated

A case is terminated by the court upon a determination of the defendant's death.

223 Charge Amended/Reduced

An original charge is amended or reduced to another charge.

Rules: At least two (2) records must be submitted on the same count to State Police Criminal and Secretary of State when this code is used. The first record carries this disposition code and a Charge Status Code of 1 (original), and zero fill (000) Sentence Type 1. The second record on the same count carries the amended or reduced offense with a Charge Status Code of 3 (amended).

224 Governor's Pardon

Act of grace from governor which mitigates the punishment the law demands.

225 Expunge

Process by which criminal record(s) are obliterated or sealed.

NOTE: This disposition is not currently reported to any agency.

226 Commuted Sentence

Substitution of a lesser penalty or punishment for a greater one by the governor.

NOTE: This disposition is not currently reported to any agency.

227 Merged with Another Offense

An offense is merged with another offense, usually a more serious offense, when a single criminal act constitutes multiple offenses. The defendant is found guilty on each offense, but judgment and sentence can only be entered one.

Rules: The offense for which judgment and sentence is entered is reported with the appropriate disposition and sentence codes. The other merged offense(s) is reported with Disposition Code 227.

228 Delinquency Petition Withdrawn

An order is entered allowing the delinquency petition to be withdrawn.

229 Not Proven/Not Adjudicated Delinquent

The court determined that a minor has not committed a criminal offense.

230 Dismissed/Transferred To Adult

A juvenile petition is dismissed, and the cause is to be filed in criminal court.

NOTE: This disposition is not currently reported to any agency.

231 Dismissed/Transferred To Juvenile

An action is dismissed against the defendant and the cause is to be

filed as a juvenile proceeding.

NOTE: This disposition is not currently reported to any agency.

**300 SERIES - INTERIM DISPOSITIONS FORFEITURES
NO SENTENCE INFORMATION TO FOLLOW**

All dispositions under this series of codes require Data Element 72, Sentence Type 1, to be zero filled or NULL.

301 30 Day Notice of Continued Court Date/DL Suspension Pending

The court continues the case for a minimum of 30 days and requires a notice be sent to the defendant who has posted an Illinois driver's license or a non-resident driver who has signed a promise to comply and has failed to appear.

Rules: This code should be followed by a 304 (non-resident) or a 305 (Illinois driver) if the defendant does not appear within the time period specified by the court.

302 30 Day Notice of Continued Court Date/Forfeiture Pending

The court enters an order declaring the bond to be forfeited and a notice of the court's order is mailed to the defendant who has posted a bond other than those described in 301 above and has failed to appear. The cause is continued for at least 30 days.

Rules: This code is should be followed by a 303 if the defendant does not appear within the time period specified by the court.

303 Judgment on Forfeiture

The court enters a judgment against the defendant following a forfeiture proceeding.

Rules: This code follows a 302 when the defendant fails to appear. It is reported to the Secretary of State pursuant to 625 ILCS 5/6-204(c).

304 Failure To Comply/NRVC

An order of failure to appear is entered against a non-resident driver who has signed a "promise to comply" and failed appear within the time frame specified.

Rules: This code follows a 301 code. If the driver is a resident of a member state of the Non-Resident Violator Compact (NRVC), a "Notice of Failure to Comply" will be forwarded by the Secretary of State to the driver's home state for suspension of driving privileges.

305 Order of Failure to Appear/Illinois DL to the SOS

An order of failure to appear is entered against an Illinois driver who has posted a license as bail and failed appear within the time frame specified.

Rules: This code follows a 301 code. This will result in the driver's license being suspended by the Secretary of State.

306 Child Support Suspension

An order is entered to suspend the license of an Illinois driver who has failed to make child support payments.

307 Notice of Compliance

A defendant has appeared and answered the charge pursuant to IVC 6-306.3 or complied as provided in the NRVC of 1977 (IVC 6-800 et. seq.)

NOTE: Until otherwise authorized, Disposition Code 307 requires a paper submission to the Secretary of State.

**400 SERIES - INTERIM DISPOSITIONS WITHHOLD JUDGMENT
SENTENCE INFORMATION TO FOLLOW**

All dispositions under this series of codes require a valid code in Data Element 72, Sentence Type 1.

401 Withhold Judgment/710 Probation/720 ILCS 550/10

A defendant enters a plea of guilty or is found guilty by the court or a jury for a violation of the Cannabis Control Act, judgment is withheld, and the defendant is sentenced to probation as a first-time offender.

402 Withhold Judgment/1410 Probation/720 ILCS 570/410

A defendant enters a plea of guilty or is found guilty by the court or a jury for a violation of the Controlled Substance Act, judgment is withheld, and the defendant is sentenced to probation as a first-time offender.

403 Withhold Judgment/Supervision

A defendant enters a plea of guilty or is found guilty by the court or a jury, judgment is withheld, and the court imposes a disposition of supervision.

405 Withhold Judgment/720 ILCS 5/12-4.3

A defendant enters a plea of guilty or is found guilty by the court or a jury for a violation of aggravated battery of a child, judgment is withheld, and the defendant is sentenced to probation.

NOTE: Pursuant to Public Act 89-313, this disposition option was eliminated from the statute. Therefore, this code is not valid for offenses committed after January 1, 1996.

407 Juvenile Continuance Under Supervision

The court's determination that the cause is to be continued under supervision after the minor's stipulation or admission to the facts supporting a petition and before the finding of adjudication.

408 Withhold Judgment/520 ILCS 5/3.5

A defendant enters a plea of guilty or is found guilty by the court or a jury for a violation of the Wildlife Code, judgment is withheld, and the defendant is sentenced to probation as a first-time offender.

409 Withhold Judgment 720 ILCS 5/12-21.5 or 21.6

A defendant enters a plea of guilty or is found guilty by the court or a jury for a violation of Child Abandonment or Endangering the Life or Health of a Child, judgment is withheld, and the defendant is sentenced to probation as a first-time offender.

410 Withhold Judgment 720 ILCS 646/70

A defendant enters a plea of guilty or is found guilty by the court or a jury for a violation of Methamphetamine Control and Community Protection Act, judgment is withheld, and the defendant is sentenced to probation as a first-time offender.

411 Withhold Judgment 720 ILCS 5/11-14.2

A defendant enters a plea of guilty or is found guilty by the court or a jury for a violation of felony prostitution, judgment is withheld, and the defendant is sentenced to probation as a first-time offender.

500 SERIES - INTERIM DISPOSITIONS

NO OTHER SENTENCE INFORMATION TO FOLLOW

All dispositions under this series of codes require Data Element 72, Sentence Type 1, to be zero filled or NULL.

501 Unfit To Stand Trial

A defendant is found to be unfit to stand trial, plea, or be sentenced pursuant to Article 104 of the Code of Criminal Procedure of 1963, 725 ILCS 5/104 et. al.

502 Sexually Dangerous/725 ILCS 205/1.01

A defendant is declared by the court to be suffering from a mental disorder coupled with criminal propensities to the commission of sex offenses.

503 Mistrial

A trial is terminated and declared void prior to the return of a verdict.

504 Warrant Issued

An order is entered by the court directing the arrest of a person.

505 Warrant Quashed/Withdrawn/Recalled

A previously issued warrant is terminated by one of these methods.

506 BFW Issued

An order is entered for a bond forfeiture warrant (BFW) by the court directing the arrest of the defendant for failure comply with the conditions of release on bond.

507 BFW Quashed

A previously issued bond forfeiture warrant is quashed.

**600 SERIES - REVOCATION/VACATE DISPOSITIONS
SENTENCE INFORMATION MAY FOLLOW**

Dispositions under this series of codes may include valid code(s) in Data Element 72, Sentence Type 1. If sentence codes are provided, the activity may also need to be reported to the Illinois State Police (20 ILCS 2630/2.1(c)) or Secretary of State (625 ILCS 5/6-204), respectively. Please see the appropriate reporting statute for guidance.

601 Revocation/Vacate/Probation

A court action nullifying a previous order of probation.

602 Revocation/Vacate/Conditional Discharge

A court action nullifying a previous order of conditional discharge.

603 Revocation/Vacate/Supervision

A court action nullifying a previous order of supervision.

Rules: Revocation of supervision on an offense previously reported to the Secretary of State must be submitted on paper.

604 Revocation/Vacate/720 ILCS 550/10

A court action nullifying a previous order of probation for a first-time offender under the Cannabis Control Act.

605 Revocation/Vacate/720 ILCS 570/410

A court action nullifying a previous order of probation for a first-time offender under the Controlled Substance Act.

606 Revocation/Vacate/Probation 720 ILCS 5/12-4.3

A court action nullifying a previous order of probation for the offense of aggravated battery of a child.

NOTE: Pursuant to Public Act 89-313, this sentencing option was eliminated from the statute. Therefore, this code is not valid for offenses committed after January 1, 1996.

650 SERIES - MODIFICATIONS TO TRIAL COURT**650 Modified/Trial Court**

A subsequent order of the court which modifies a previously entered dispositional or sentencing order.

Rules: When sending a 650 code, zero fill (000) Data Element 72, Sentence Type. A follow-up record(s) to reflect the sentencing modifications should also be sent.

651 Vacated Trial Court

A court order vacates a previously entered dispositional or sentencing order.

Rules: Vacating an offense previously reported to Secretary of State must be submitted on paper, except as otherwise authorized.

652 Vacate Adult/Juvenile Sentence Completed

A court order vacates an adult sentence upon the completion of a juvenile sentence resulting from an Extended Jurisdiction Juvenile Prosecution.

653 Vacate Order of Failure to Appear Pursuant to Rule 556(a)

A court order vacates a previously entered disposition of Failure to Comply/NRVC (304) or Order of Failure to Appear (305).

NOTE: Until otherwise authorized, Disposition Code 653 requires a paper submission to the Secretary of State.

**700 SERIES - SUBSEQUENT DISPOSITIONS
NO SENTENCE INFORMATION TO FOLLOW**

701 Probation Terminated

A previously entered order of probation is terminated.

Rules: Use a 707 or 708 code if the condition of termination is known.

702 Conditional Discharge Terminated

A previously entered order of conditional discharge is terminated.

704 DUI School Completed

A report is filed with the clerk that reflects the defendant completed a court ordered DUI School.

705 Failure To Pay/Notice To SOS 625 ILCS 5/6-306.6

The issuance of a notice to the Secretary of State, pursuant to 625 ILCS 5/6-306.6, when an Illinois resident has failed to pay a traffic fine.

706 Paid In Full/Compliance of 705

The issuance of a notice to the Secretary of State, pursuant to 625 ILCS 5/6-306.6, that all amounts due have been paid in full.

707 Terminated Unsatisfied

An order entered by the court that terminates a previous order of probation, supervision, or conditional discharge showing the defendant did **not** successfully complete the full conditions of the order.

708 Terminated Satisfied

An order entered by the court that terminates a previous order of probation, supervision, or conditional discharge showing the defendant successfully completing the full conditions of the order.

709 Abandon Vehicle/Fail To Pay/Notice to SOS 625 ILCS 5/4-214.1

The issuance of a notice to the Secretary of State, pursuant to 625 ILCS 5/4-214.1, when an Illinois resident has failed to pay a traffic fine resulting from an abandon vehicle violation.

710 Abandon Vehicle/Paid In Full/Compliance of 709 625 ILCS 5/4-214.1 (d)

The issuance of a notice to the Secretary of State, pursuant to 625 ILCS 5/4-214.1(d), that all amounts due have been paid in full.

800 SERIES - REVIEWING COURT

All dispositions under this series of codes are actions resulting from a review by a higher court, such as the Supreme Court and Appellate Court of Illinois.

801 Reversed/Reviewing Court

A reviewing court has reversed the decision of the trial court.

802 Remanded/Reviewing Court

A reviewing court has returned the case to the trial court for further proceedings.

803 Modified/Reviewing Court

A reviewing court has modified the decision of the trial court.

804 Vacate/Reviewing Court

A reviewing court has rescinded the decision of the trial court.

888 SERIES - SPECIAL DISPOSITION CODE

888 No Charge Disposition/Not Available

This code should be used only when trying to report a historical disposition where the information has been destroyed or cannot be located.

SENTENCE INFORMATION

100 SERIES - NO SENTENCE LENGTH

101 Death

The defendant is sentenced to death.

Rules: Data Element 67 must have a 101 code to use this code.

102 Life

The defendant is sentenced to life imprisonment.

Rules: Data Element 67 must have a 101 code to use this code.

103 Repair of Criminal Damage to Property

The defendant is ordered by the court to repair the property that was damaged in the commission of a crime.

200 Series - Associate with Sentence Length

201 DOC

The defendant is sentenced to a term of imprisonment in the Illinois Department of Corrections.

202 Jail

The defendant is sentenced to a term of imprisonment in the county jail.

203 Periodic Imprisonment/Work Release

The defendant is sentenced to a term of imprisonment on a periodic basis in the county jail. Usually this sentence is ordered when the defendant is released from custody for employment purposes.

204 Probation

The defendant is sentenced to a term of probation.

205 Probation/Special Conditions

The defendant is sentenced to a term of probation with special conditions.

206 Conditional Discharge

The defendant is sentenced to a term of conditional discharge.

207 Conditional Discharge/Special Conditions

The defendant is sentenced to a term of conditional discharge with special conditions.

208 Supervision

The defendant is sentenced to a term of supervision.

209 Public Service

The defendant is ordered to perform a term of community service.

210 Intensive Probation (IPS)

The defendant is sentenced to a term of Intensive Probation Service.

211 Credit Time Service

The court orders the defendant's term of imprisonment be credited for previous time served in the county jail or DOC.

212 Home Confinement

The defendant is sentenced to term of home confinement.

213 Electric Monitoring

The defendant is ordered to wear an electronic device to ensure that the defendant does not leave a specific confinement area.

214 Boot Camp

The court recommends the defendant serve a term of imprisonment in a correctional boot camp.

215 Juvenile Detention

A juvenile is ordered to term of confinement in juvenile detention or correctional facility.

300 SERIES - ASSOCIATE WITH AMOUNTS**301 Fine/Cost/Penalties and Fees**

A defendant is ordered to pay a fine(s) and costs (which may include fees and penalties).

Rules: All fine(s), costs, fees, and penalties may be added together and reported with this code, with the exception of restitution. Restitution should be submitted with Sentence Code 302. Use code 303 if no fine amount is ordered. However, Sentence Codes 301 and 303 cannot be used on the same disposition, as they are mutually exclusive.

302 Restitution

A defendant is ordered to make restitution.

303 Cost only/Penalties & Fees

A defendant is only ordered to pay costs, fees, or penalties. No fine(s) is imposed.

Rules: Sentence Codes 301 and 303 cannot be used on the same disposition. See Code 301 above.

400 - SERIES SPECIAL CONDITIONS

401 Study/Vocational Training

A defendant is ordered to complete a course of study or vocational training.

402 Medical/Mental Treatment

The defendant is ordered to undergo medical or mental treatment.

403 Drug Addiction Treatment

A defendant is ordered to undergo drug addiction treatment.

404 Alcoholic Treatment

The defendant is ordered to undergo alcoholism treatment.

405 Special Facility Attendance/Residence

The defendant is ordered to attend or reside at a special facility.

406 DUI School

The defendant is ordered to complete a course at a DUI School.

407 Driver Education School

The defendant is ordered to complete a course at a driver's education school.

ELEMENT NUMBER	ELEMENT CODE	ELEMENT NAME	ELEMENT FORMAT	COBOL FORMAT
1	CSYR	Case Year	N-2	9(2)

DEFINITION:

The last two digits of the calendar year in which the case is filed with the Clerk of the Court. (The word 'case' represents complaint, information, indictment, traffic citation, ordinance complaint or conservation ticket.)

ELEMENT EDITS:

Must be less than or equal to current year. There are no default values.

AGENCY REQUIREMENTS:

REQUIRED:

State Police Criminal

State Police Traffic

Secretary of State

If case year is less than '70', you must report on paper.

Mandatory Insurance

*Safety and Family Responsibility

*To be used at a later date.

ELEMENT NUMBER	ELEMENT CODE	ELEMENT NAME	ELEMENT FORMAT	COBOL FORMAT
2	CSTP	Case Type	A-2	X(2)

DEFINITION:

A code to indicate the general governing category for a case.

CF - Criminal Felony

This code is to be used to label any case filed that states at least one count classified as a felony by Illinois Compiled Statutes or carries a penalty of a term of imprisonment of one year or more.

CM - Criminal Misdemeanor

This code is to be used to label any case filed that states no counts as defined above as a "CF" or can be defined as a case under the definitions provided below: Traffic (TR), DUI Traffic (DT), Conservation Violation (CV), or Ordinance Violation (OV) and at least one count is classified as a misdemeanor by the Illinois Compiled Statutes or carries a penalty of a term of imprisonment of less than one year.

TR - Traffic

This code is to be used to label any case filed charging a violation of a traffic offense as defined by Illinois Supreme Court Rule 501.

DT - DUI Traffic

This code is unique to DUI cases filed in any County pursuant to order of the Circuit Court and is to be used to label any case filed that is defined as a Traffic (TR) case above and has at least one charge defined by the Illinois Compiled Statutes, 625 ILCS 5/11-501.

CV - Conservation Violation

This code is to be used to label any case filed charging a violation of a conservation offense as defined by Illinois Supreme Court Rule 501.

OV - Ordinance Violation

This code is to be used to label any case filed that is not classified as any of the cases above and charging a violation of a local ordinance.

DV - Domestic Violence

This code is used by DuPage County only. Description to follow at a later date.

J - Juvenile

This code is to be used for any proceeding initiated under the Juvenile Court Act of 1987 705 ILCS 405/1-1 except those defined as JA and JD categories.

ELEMENT NUMBER	ELEMENT CODE	ELEMENT NAME	ELEMENT FORMAT	COBOL FORMAT
2	CSTP	Case Type (cont.)	A-2	X(2)

JA - Juvenile Abuse and Neglect

This code is to be used in all cases involving juvenile abuse as defined in the Juvenile Court Act of 1987 705 ILCS 405/2-3(1) and (2).

JD - Juvenile Delinquent

This code is to be used for all cases involving a delinquent minor as defined by the Juvenile Court Act of 1987 705 ILCS 405/5-3(1).

ELEMENT EDITS:

AGENCY REQUIREMENTS:

REQUIRED:

State Police Criminal

All case types accepted.

State Police Traffic

All case types accepted except CV.

Secretary of State

All case types accepted except CV.

Mandatory Insurance

All case types accepted except CV.

*Safety and Family Responsibility:

All case types accepted.

*To be used at a later date.

ELEMENT NUMBER	ELEMENT CODE	ELEMENT NAME	ELEMENT FORMAT	COBOL FORMAT
3	CSSQ	Case Sequence Number	N-8	9(8)

DEFINITION:

The sequence number for a specific case within a general category and case initiation year. Case numbers are assigned sequentially, beginning with 00000001, in the order in which case documents are filed. Numbering is independent for each general case category code for each year. The first case initiated in any category in a given filing year is numbered 00000001, and so on.

ELEMENT EDITS:

Must be numeric. Must be right justified and zero filled to eight characters. Must be greater than zero.

AGENCY REQUIREMENTS:

REQUIRED:

State Police Criminal

State Police Traffic

Secretary of State

Mandatory Insurance

*Safety and Family Responsibility

*To be used at a later date.

ELEMENT NUMBER	ELEMENT CODE	ELEMENT NAME	ELEMENT FORMAT	COBOL FORMAT
4	CCNC	Circuit Court NCIC Code	A/N-9	X(9)

DEFINITION:

A code to indicate the county and circuit of filing.

ELEMENT EDITS:

Must be a valid NCIC code contained in the table below.

Valid codes are:

NCIC NUMBER	COUNTY	CIRCUIT	NCIC NUMBER	COUNTY	CIRCUIT
IL001025J	Adams	8 th	IL030015J	Gallatin	2 nd
IL002015J	Alexander	1 st	IL031015J	Greene	7 th
IL003015J	Bond	3 rd	IL032015J	Grundy	13 th
IL004015J	Boone	17 th	IL033015J	Hamilton	2 nd
IL005015J	Brown	8 th	IL034015J	Hancock	9 th
IL006015J	Bureau	13 th	IL035015J	Hardin	2 nd
IL007015J	Calhoun	8 th	IL036015J	Henderson	9 th
IL008015J	Carroll	15 th	IL037015J	Henry	14 th
IL009015J	Cass	8 th	IL038025J	Iroquois	21 st
IL010025J	Champaign	6 th	IL039015J	Jackson	1 st
IL011015J	Christian	4 th	IL040015J	Jasper	4 th
IL012015J	Clark	5 th	IL041025J	Jefferson	2 nd
IL013015J	Clay	4 th	IL042015J	Jersey	7 th
IL014015J	Clinton	4 th	IL043015J	Jo Daviess	15 th
IL015025J	Coles	5 th	IL044015J	Johnson	1 st
IL016025J	*Cook	Cook	IL045035J	Kane	16 th
IL017015J	Crawford	2 nd	IL046015J	Kankakee	21 st
IL018015J	Cumberland	5 th	IL047015J	Kendall	16 th
IL019015J	DeKalb	16 th	IL048025J	Knox	9 th
IL020015J	DeWitt	6 th	IL049025J	Lake	19 th
IL021015J	Douglas	6 th	IL050035J	LaSalle	13 th
IL022015J	DuPage	18 th	IL051015J	Lawrence	2 nd
IL023015J	Edgar	5 th	IL052025J	Lee	15 th
IL024015J	Edwards	2 nd	IL053015J	Livingston	11 th
IL025015J	Effingham	4 th	IL054025J	Logan	11 th
IL026015J	Fayette	4 th	IL055015J	McDonough	9 th
IL027015J	Ford	11 th	IL056015J	McHenry	19 th
IL028015J	Franklin	2 nd	IL057015J	McLean	11 th
IL029015J	Fulton	9 th	IL058015J	Macon	6 th

NOTE: See Data Element No. 5 (Cook Co. District Code) for additional information on this NCIC number.

ELEMENT NUMBER	ELEMENT CODE	ELEMENT NAME	ELEMENT FORMAT	COBOL FORMAT
4	CCNC	Circuit Court NCIC Code (cont.)	A/N-9	X(9)

NCIC NUMBER	COUNTY	CIRCUIT	NCIC NUMBER	COUNTY	CIRCUIT
IL059015J	Macoupin	7 th	IL081025J	Rock Island	14 th
IL060025J	Madison	3 rd	IL082025J	St. Clair	20 th
IL061015J	Marion	4 th	IL083015J	Saline	1 st
IL062015J	Marshall	10 th	IL084055J	Sangamon	7 th
IL063015J	Mason	8 th	IL085015J	Schuyler	8 th
IL064015J	Massac	1 st	IL086015J	Scott	7 th
IL065015J	Menard	8 th	IL087025J	Shelby	4 th
IL066015J	Mercer	14 th	IL088015J	Stark	10 th
IL067015J	Monroe	20 th	IL089015J	Stephenson	15 th
IL068015J	Montgomery	4 th	IL090015J	Tazewell	10 th
IL069015J	Morgan	7 th	IL091015J	Union	1 st
IL070015J	Moultrie	6 th	IL092015J	Vermilion	5 th
IL071015J	Ogle	15 th	IL093015J	Wabash	2 nd
IL072025J	Peoria	10 th	IL094015J	Warren	9 th
IL073015J	Perry	20 th	IL095015J	Washington	20 th
IL074015J	Piatt	6 th	IL096015J	Wayne	2 nd
IL075015J	Pike	8 th	IL097015J	White	2 nd
IL076015J	Pope	1 st	IL098015J	Whiteside	14 th
IL077015J	Pulaski	1 st	IL099015J	Will	12 th
IL078015J	Putnam	10 th	IL100025J	Williamson	1 st
IL079015J	Randolph	20 th	IL101025J	Winnebago	17 th
IL080015J	Richland	2 nd	IL102015J	Woodford	11 th

AGENCY REQUIREMENTS:

REQUIRED:

State Police Criminal

State Police Traffic

Secretary of State

Mandatory Insurance

*Safety and Family Responsibility

*To be used at a later date.

ELEMENT NUMBER	ELEMENT CODE	ELEMENT NAME	ELEMENT FORMAT	COBOL FORMAT
5	CCID	Cook County District Code	N-1	9(1)

DEFINITION:

A code to indicate the municipal district within Cook County wherein the case was filed.

Valid codes for Cook Co. are:

- 1 1st Municipal District
- 2 2nd Municipal District
- 3 3rd Municipal District
- 4 4th Municipal District
- 5 5th Municipal District
- 6 6th Municipal District

Valid code for all other counties is:

- 0 (zero)

ELEMENT EDITS:

Cook County must use codes 1 through 6. All other reporting counties must use 0 (zero).

AGENCY REQUIREMENTS:

REQUIRED:

State Police Criminal

State Police Traffic

Secretary of State

Mandatory Insurance

*Safety and Family Responsibility

*To be used at a later date.

ELEMENT NUMBER	ELEMENT CODE	ELEMENT NAME	ELEMENT FORMAT	COBOL FORMAT
6	CSFD	Case Initiation Date	N-8	9(8)

DEFINITION:

The date on which a case is filed with the Clerk of the Court.

ELEMENT EDITS:

The format is the first two digits for century, the following two for year, the next two digits for month, and the last two digits for day (CCYYMMDD). Must be numeric. Month and day segments must be right justified and zero filled to two characters. Century and year segment must be equal to or less than current century-year.

Century-year must be equal to or less than current year. Month segment must be between 01 and 12 inclusive. Day segment must be between 01 and 31 inclusive. Day must not be greater than 30, if month is equal to 04 - April, 06 - June, 09 - September, or 11 - November. Day must not be greater than 28 if month is equal to 02 - February, unless year is divisible by 4 (leap year), and then day must not be greater than 29.

AGENCY REQUIREMENTS:

REQUIRED:

State Police Criminal

Case Initiation may be less than Date of Arrest/Issuance of Citation (Element 40)

ELEMENT NUMBER	ELEMENT CODE	ELEMENT NAME	ELEMENT FORMAT	COBOL FORMAT
10	DFSQ	Defendant Sequence Number	N-3	9(3)

DEFINITION:

The sequence number for an individual defendant in a case, as identified by the case number (Data Elements 1, 2, and 3 - Case Year, Case Type, and Case Sequence Number). The first defendant in a case is labeled 001, the second 002, and so on.

ELEMENT EDITS:

Must be numeric, right justified, and zero filled to three characters. Must always be present, even where there is only a single defendant in a case.

AGENCY REQUIREMENTS:

REQUIRED:

State Police Criminal

ELEMENT NUMBER	ELEMENT CODE	ELEMENT NAME	ELEMENT FORMAT	COBOL FORMAT
11	DFLN	Defendant Last Name	A/N-20	X(20)

DEFINITION:

The complete surname of the defendant identified by the Defendant Sequence Number (Data Element 10). This field is also used for Respondent, Obligor or Petitioner, as necessary.

ELEMENT EDITS:

Must be left justified and blank filled. First character must be alphabetic.

AGENCY REQUIREMENTS:

REQUIRED:

State Police Criminal

Secretary of State

Mandatory Insurance

*Safety and Family Responsibility

*To be used at a later date.

NOTE: Data element used in creation of Driver's License Number. The only punctuation allowed in the driver's license edit program is "-" (hyphen) with the last name. Spaces may be used between the last name, first name, and middle name. Using this program with punctuation other than "-" (hyphen) and " "(space) in the last name will cause errors.

ELEMENT NUMBER	ELEMENT CODE	ELEMENT NAME	ELEMENT FORMAT	COBOL FORMAT
12	DFFN	Defendant First Name	A/N-14	X(14)

DEFINITION:

The first name of the defendant identified by the Defendant Sequence Number (Data Element 10). This field is also used for Respondent, Obligor or Petitioner, as necessary.

ELEMENT EDITS:

Must be left justified and blank filled.

AGENCY REQUIREMENTS:

REQUIRED:

State Police Criminal

Secretary of State

Mandatory Insurance

*Safety and Family Responsibility

*To be used at a later date.

NOTE: Data element used in creation of Driver's License Number. The only punctuation allowed in the driver's license edit program is "-" (hyphen) with the last name. Spaces may be used between the last name, first name, or middle name. Using this program with punctuation other than "-" (hyphen) and " " (space) in the last name will cause errors.

ELEMENT NUMBER	ELEMENT CODE	ELEMENT NAME	ELEMENT FORMAT	COBOL FORMAT
13	DFMI	Defendant Middle Initial	A/N-1	X(1)

DEFINITION:

The middle initial of the defendant identified by the Defendant Sequence Number (Data Element 10). This field is also used for Respondent, Obligor or Petitioner, as necessary.

ELEMENT EDITS:

Blank if not available or applicable. Must be alphabetic.

AGENCY REQUIREMENTS:

REQUIRED:

State Police Criminal

Secretary of State

Required data element. However, if a space in this field is the only error in the driver's license compute, no error will be generated if the driver's license is valid upon receipt from the Secretary of State.

Mandatory Insurance

*Safety and Family Responsibility

*To be used at a later date.

NOTE: Data element used in creation of Driver's License Number. The only punctuation allowed in the driver's license edit program is "-" (hyphen) with the last name. Space may be used between the last name, first name, or middle name. Using this program with punctuation other than "-" (hyphen) and " " (space) in the last name will cause errors.

ELEMENT NUMBER	ELEMENT CODE	ELEMENT NAME	ELEMENT FORMAT	COBOL FORMAT
14	DFTI	Defendant Title	A/N-3	X(3)

DEFINITION:

Standard abbreviation for a descriptive title which is a part of the legal name of the defendant identified by the Defendant Sequence Number (Data Element 10). This field is also used for Respondent, Obligor or Petitioner, as necessary.

Valid Codes are:

Jr
Sr
I
II
III
IV
V

ELEMENT EDITS:

Default to blank.

AGENCY REQUIREMENTS:

REQUIRED:

State Police Criminal

Secretary of State

Mandatory Insurance

REQUESTED:

*Safety and Family Responsibility

*To be used at a later date.

ELEMENT NUMBER	ELEMENT CODE	ELEMENT NAME	ELEMENT FORMAT	COBOL FORMAT
15	DALN	Defendant Alias Last Name	A/N-20	X(20)

DEFINITION:

The complete alias surname of the defendant identified by the Defendant Sequence Number (Data Element 10).

ELEMENT EDITS:

Must be left justified and blank filled. First character must be alphabetic.

AGENCY REQUIREMENTS:

REQUIRED:

State Police Criminal

REQUESTED:

Secretary of State

ELEMENT NUMBER	ELEMENT CODE	ELEMENT NAME	ELEMENT FORMAT	COBOL FORMAT
16	DAFN	Defendant Alias First Name	A/N-14	X(14)

DEFINITION:

The alias first name of the defendant identified by the Defendant Sequence Number (Data Element 10).

ELEMENT EDITS:

Must be left justified and blank filled.

AGENCY REQUIREMENTS:

REQUIRED:

State Police Criminal

REQUESTED:

Secretary of State

ELEMENT NUMBER	ELEMENT CODE	ELEMENT NAME	ELEMENT FORMAT	COBOL FORMAT
17	DAMI	Defendant Alias Middle Initial	A/N-1	X(1)

DEFINITION:

The alias middle initial of the defendant identified by the Defendant Sequence Number (Data Element 10).

ELEMENT EDITS:

Blank if not available or applicable. Must be alphabetic.

AGENCY REQUIREMENTS:

REQUIRED:

State Police Criminal

REQUESTED:

Secretary of State

ELEMENT NUMBER	ELEMENT CODE	ELEMENT NAME	ELEMENT FORMAT	COBOL FORMAT
18	DATI	Defendant Alias Title	A/N-3	X(3)

DEFINITION:

Standard abbreviation for a descriptive title which is a part of the alias name used by the defendant identified by the Defendant Sequence Number (Data Element 10).

Valid codes are:

Jr
Sr
I
II
III
IV
V

ELEMENT EDITS:

Default to blank.

AGENCY REQUIREMENTS:

REQUIRED:

State Police Criminal

REQUESTED:

Secretary of State

ELEMENT NUMBER	ELEMENT CODE	ELEMENT NAME	ELEMENT FORMAT	COBOL FORMAT
19	DFSX	Defendant Sex	A-1	X(1)

DEFINITION:

The biological gender of the defendant. This field is also used for Respondent, Obligor or Petitioner, as necessary.

Valid codes are:

M	Male
F	Female
space	Unknown

ELEMENT EDITS:

Valid characters reported through ADR are "M" or "F". If element is not available, case must be reported on paper.

AGENCY REQUIREMENTS:

REQUIRED:

Secretary of State

Mandatory Insurance

State Police Criminal

*Safety and Family Responsibility

*To be used at a later date.

NOTE: Data element used in creation of Driver's License Number.

ELEMENT NUMBER	ELEMENT CODE	ELEMENT NAME	ELEMENT FORMAT	COBOL FORMAT
27	DFDB	Defendant Date of Birth	N-8	9(8)

DEFINITION:

The date of birth of a defendant. This field is also used for Respondent, Obligor or Petitioner, as necessary.

ELEMENT EDITS:

The format is first two digits for century, the following two for year, the next two digits for month, and the last two digits for day (CCYYMMDD). Must be numeric. Month and day segments must be right justified and zero filled to two characters. Century and year segment must be equal to or less than current century-year.

Century-Year must be equal to or less than current year. Month segment must be between 01 and 12 inclusive. Day segment must be between 01 and 31 inclusive. Day must not be greater than 30, if month is equal to 04 - April, 06 - June, 09 - September, or 11 - November. Day must not be greater than 28 if month is equal to 02 - February, unless year is divisible by 4 (leap year), and then day must not be greater than 29.

AGENCY REQUIREMENTS:

REQUIRED:

State Police Criminal

Secretary of State

Mandatory Insurance

*Safety and Family Responsibility

*To be used at a later date.

NOTE: All year, month, and day segments, including leap years, are validated by special routine. This program routine is available upon request.

Data element used for creation of Driver's License Number.

ELEMENT NUMBER	ELEMENT CODE	ELEMENT NAME	ELEMENT FORMAT	COBOL FORMAT
29	DAD1	Defendant Address 1	A/N-20	X(20)

DEFINITION:

The address of the defendant. This field is also used for Respondent, Obligor or Petitioner, as necessary.

ELEMENT EDITS:

Must be left justified and blank filled. Punctuation is not recorded. If not equal to spaces, only valid characters allowed are "A-Z", 0-9, / (Slash), - (Dash or Hyphen), & (Ampersand), and a space. First position can be any valid character except space, unless all positions are spaces. Two or more spaces imbedded between characters are invalid. Must **NOT** equal spaces if Data Element 30 (DAD2) is not equal to spaces.

If additional space is needed, it is entered in Data Element 30 (DAD2).

AGENCY REQUIREMENTS:

REQUIRED:

Secretary of State

Mandatory Insurance

*Safety and Family Responsibility

*To be used at a later date.

ELEMENT NUMBER	ELEMENT CODE	ELEMENT NAME	ELEMENT FORMAT	COBOL FORMAT
30	DAD2	Defendant Address 2	A/N-20	X(20)

DEFINITION:

The address of the defendant. This field is also used for Respondent, Obligor or Petitioner, as necessary.

ELEMENT EDITS:

Must be left justified and blank filled. Punctuation is not recorded. Additional field for address of the defendant if Data Element 29 (DAD1) was insufficient. If not equal to spaces, only valid characters allowed are "A-Z", 0-9, / (Slash), - (Dash or Hyphen), & (Ampersand), and a space. Two or more spaces imbedded between characters are invalid. Includes last position of Data Element 29 (DAD1) and first position of this Data Element. First position can only be space if all positions are equal to space.

AGENCY REQUIREMENTS:

REQUIRED:

REQUESTED:

Secretary of State

Mandatory Insurance

*Safety and Family Responsibility

*To be used at a later date.

NOTE: This is an overflow field. It is to be used, at the circuit clerk's discretion, for easier printing of an address label, notice, etc. when a defendant's address includes a rural route number, postal box, apartment number, etc.

ELEMENT NUMBER	ELEMENT CODE	ELEMENT NAME	ELEMENT FORMAT	COBOL FORMAT
31	DFCY	Defendant Residence City	A/N-20	X(20)

DEFINITION:

The city of the defendant's home address. This field is also used for Respondent, Obligor or Petitioner, as necessary.

ELEMENT EDITS:

Must be left justified and blank filled. Must not contain less than three alphabetic characters. Cannot contain less than three (3) characters. Must contain only alphabetic letters "A-Z" or spaces. First position of field must not be a space. Two or more spaces imbedded between characters are invalid. Complete name required. No abbreviations.

AGENCY REQUIREMENTS:

REQUIRED:

Secretary of State

Mandatory Insurance

*Safety and Family Responsibility

*To be used at a later date.

ELEMENT NUMBER	ELEMENT CODE	ELEMENT NAME	ELEMENT FORMAT	COBOL FORMAT
32	DFST	Defendant Residence State	A-2	X(2)

DEFINITION:

The state of the defendant's home address. This field is also used for Respondent, Obligor or Petitioner, as necessary.

ELEMENT EDITS:

Must be valid code contained in the table below.

Valid codes are:

Alabama	AL	Missouri	MO
Alaska	AK	Montana	MT
Arizona	AZ	Nebraska	NE
Arkansas	AR	Nevada	NV
California	CA	New Hampshire	NH
Colorado	CO	New Jersey	NJ
Connecticut	CT	New Mexico	NM
Delaware	DE	New York	NY
Dist of Columbia	DC	North Carolina	NC
Florida	FL	North Dakota	ND
Georgia	GA	Ohio	OH
Hawaii	HI	Oklahoma	OK
Idaho	ID	Oregon	OR
Illinois	IL	Pennsylvania	PA
Indiana	IN	Rhode Island	RI
Iowa	IA	South Carolina	SC
Kansas	KS	South Dakota	SD
Kentucky	KY	Tennessee	TN
Louisiana	LA	Texas	TX
Maine	ME	Utah	UT
Maryland	MD	Vermont	VT
Massachusetts	MA	Virginia	VA
Michigan	MI	Washington	WA
Minnesota	MN	West Virginia	WV
Mississippi	MS	Wisconsin	WI
		Wyoming	WY

TERRITORIAL POSSESSIONS

American Samoa	AM	Marshall Islands	MH
Canal Zone	CZ	Midway Islands	MW
Caroline Islands	CG	Puerto Rico	PR
Guam	GM	Virgin Islands	VI
Marianas Islands	MK	Wake Island	WK

ELEMENT NUMBER	ELEMENT CODE	ELEMENT NAME	ELEMENT FORMAT	COBOL FORMAT
32	DFST	Defendant Residence State (cont.)	A-2	X(2)

CANADIAN PROVINCES

Alberta	AB	Ontario	ON
British Columbia	BC	Prince Edward Island	PE
Manitoba	MB	Quebec	PQ
New Brunswick	NK	Saskatchewan	SN
New Foundland (includes Labrador)	NF	Yukon Territory	YT
Nova Scotia	NS	Northwest Territories	NT

MEXICAN STATE

Aguascalientes	AG	Morelos	MR
Baja California	BA (north section)	Nayarit	NA
Baja California	BJ (south section)	Nuevo Leon	NL
Campeche	CE	Oaxaca	OA
Chiapas	CI	Puebla	PB
Chihuahua	CH	Queretaro	QU
Coahila	CU	Quintana Roo	QR
Colima	CL	San Luis Postosi	SL
Distrito Federal	DF (Mexico)	Sinaloa	SI
Durango	DO	Sonora	SO
Guanajuato	GU	Tabasco	TB
Guerrero	GR	Tamaulipas	TA
Hidalgo	HL	Tlaxcala	TL
Jalisco	JL	Veracruz	VC
Mexico (State)	MX	Yucatan	YU
Michoacan	MC	Zacatecas	ZA

All others not in above list YY

AGENCY REQUIREMENTS:

REQUIRED:

Secretary of State

Mandatory Insurance

*Safety and Family Responsibility

*To be used at a later date.

ELEMENT NUMBER	ELEMENT CODE	ELEMENT NAME	ELEMENT FORMAT	COBOL FORMAT
33	DFZC	Defendant Residence Zip Code	A/N-9	X(9)

DEFINITION:

The zip code of the defendant's home address. This field is also used for Respondent, Obligor or Petitioner, as necessary.

ELEMENT EDITS:

If the Defendant Residence State (Data Element 32) is one of the Canadian Provinces, the zip code must be in the following format: "X9X_9X9_ _".

Required data element. If only five-digit zip code is known, use first five positions and zero fill the remaining four positions. If zip code is unknown, zero fill all 9 positions.

AGENCY REQUIREMENTS:

REQUIRED:

Secretary of State

Mandatory Insurance

*Safety and Family Responsibility

*To be used at a later date.

ELEMENT NUMBER	ELEMENT CODE	ELEMENT NAME	ELEMENT FORMAT	COBOL FORMAT
35	DFSS	Defendant Social Security Number	N-10	9(10)

DEFINITION:

The Social Security number of the defendant. This field is also used for Respondent, Obligor or Petitioner, as necessary.

ELEMENT EDITS:

All digits of the Social Security number are recorded. Punctuation is not recorded.

Right justified, left zero filled.

AGENCY REQUIREMENTS:

REQUIRED:

REQUESTED:

State Police Criminal

Secretary of State

*Safety and Family Responsibility

*To be used at a later date.

ELEMENT NUMBER	ELEMENT CODE	ELEMENT NAME	ELEMENT FORMAT	COBOL FORMAT
36	DFDN	Defendant Driver's License Number	A/N-25	X(25)

DEFINITION:

The distinguishing number assigned to the defendant by the licensing authority of this or any other state allowing the defendant to drive or operate a motor vehicle. This field is also used for Respondent, Obligor or Petitioner, as necessary.

ELEMENT EDITS:

The complete license number is recorded. Neither spacing nor punctuation is recorded.

If this and Data Element 37 are blank, the defendant is considered unlicensed.

Required data element if Driver's License Issuing State (Element 37) is present.

AGENCY REQUIREMENTS:

REQUIRED:

Secretary of State

Mandatory Insurance

*Safety and Family Responsibility

*To be used at a later date.

NOTE: An Illinois Driver's License Number is created using Defendant's Name, Date of Birth, and Sex. This computed number is compared to the recorded number for validation. This program routine is available upon request.

ELEMENT NUMBER	ELEMENT CODE	ELEMENT NAME	ELEMENT FORMAT	COBOL FORMAT
37	DFLS	Defendant Driver's License Issuing State	A-2	X(2)

DEFINITION:

A code to indicate the state of issuance of a defendant's driver's license. This field is also used for Respondent, Obligor or Petitioner, as necessary.

ELEMENT EDITS:

Must be valid code found in the table below.

Valid codes are:

Alabama	AL	Missouri	MO
Alaska	AK	Montana	MT
Arizona	AZ	Nebraska	NE
Arkansas	AR	Nevada	NV
California	CA	New Hampshire	NH
Colorado	CO	New Jersey	NJ
Connecticut	CT	New Mexico	NM
Delaware	DE	New York	NY
Dist of Columbia	DC	North Carolina	NC
Florida	FL	North Dakota	ND
Georgia	GA	Ohio	OH
Hawaii	HI	Oklahoma	OK
Idaho	ID	Oregon	OR
Illinois	IL	Pennsylvania	PA
Indiana	IN	Rhode Island	RI
Iowa	IA	South Carolina	SC
Kansas	KS	South Dakota	SD
Kentucky	KY	Tennessee	TN
Louisiana	LA	Texas	TX
Maine	ME	Utah	UT
Maryland	MD	Vermont	VT
Massachusetts	MA	Virginia	VA
Michigan	MI	Washington	WA
Minnesota	MN	West Virginia	WV
Mississippi	MS	Wisconsin	WI
		Wyoming	WY

TERRITORIAL POSSESSIONS

American Samoa	AM	Marshall Islands	MH
Canal Zone	CZ	Midway Islands	MW
Caroline Islands	CG	Puerto Rico	PR
Guam	GM	Virgin Islands	VI
Marianas Islands	MK	Wake Island	WK

ELEMENT NUMBER	ELEMENT CODE	ELEMENT NAME	ELEMENT FORMAT	COBOL FORMAT
37	DFLS	Defendant Driver's License Issuing State (cont.)	A-2	X(2)

CANADIAN PROVINCES

Alberta	AB	Ontario	ON
British Columbia	BC	Prince Edward Island	PE
Manitoba	MB	Quebec	PQ
New Brunswick	NK	Saskatchewan	SN
New Foundland (includes Labrador)	NF	Yukon Territory	YT
Nova Scotia	NS	Northwest Territories	NT

MEXICAN STATE

Aguascalientes	AG	Morelos	MR
Baja California	BA (north section)	Nayarit	NA
Baja California	BJ (south section)	Nuevo Leon	NL
Campeche	CE	Oaxaca	OA
Chiapas	CI	Puebla	PB
Chihuahua	CH	Queretaro	QU
Coahila	CU	Quintana Roo	QR
Colima	CL	San Luis Postosi	SL
Distrito Federal	DF (Mexico)	Sinaloa	SI
Durango	DO	Sonora	SO
Guanajuato	GU	Tabasco	TB
Guerrero	GR	Tamaulipas	TA
Hidalgo	HL	Tlaxcala	TL
Jalisco	JL	Veracruz	VC
Mexico (State)	MX	Yucatan	YU
Michoacan	MC	Zacatecas	ZA

All others not in above list YY

AGENCY REQUIREMENTS:

REQUIRED:

Secretary of State

Required data element if Defendant's Driver's License Number (Element 36) is present.

Mandatory Insurance

Required data element if Defendant's Driver's License Number (Element 36) is present.

ELEMENT NUMBER	ELEMENT CODE	ELEMENT NAME	ELEMENT FORMAT	COBOL FORMAT
37	DFLS	Defendant Driver's License Issuing State (cont.)	A-2	X(2)

AGENCY REQUIREMENTS: (continued)

REQUIRED:

*Safety and Family Responsibility

Required data element if Defendant's Driver's License Number (Element 36) is present; for Illinois drivers only.

*To be used at a later date.

ELEMENT NUMBER	ELEMENT CODE	ELEMENT NAME	ELEMENT FORMAT	COBOL FORMAT
38	DFBI	Defendant FBI Number	A/N-12	X(12)

DEFINITION:

The FBI identifier assigned to the defendant by the Identification Division of the FBI, including any alphabetic character which is part of the number.

ELEMENT EDITS:

Take note of possible formats of FBI identification number as shown below. If the FBI identification number contains a letter "A" through "H", no characters will follow the letter. Where the letter "J" or a higher alphabetic character (letter) is contained in the FBI identification number, the alpha will always be followed by one or two numerics. The numeric(s) to the right of the letter "J" (or higher - for example, K, L, M, N, etc.) are used as check digits for determining if the FBI identification number is a valid number and/or properly recorded.

The letters "I" and "O" are not assigned by the FBI for use in the Identification Numbers.

Examples:

12345
1234567
12345G
416249J4
398468J11

AGENCY REQUIREMENTS:

REQUIRED:

REQUESTED:

State Police Criminal

ELEMENT NUMBER	ELEMENT CODE	ELEMENT NAME	ELEMENT FORMAT	COBOL FORMAT
39	DFBN	Defendant State Bureau Number	A/N-10	X(10)

DEFINITION:

The number assigned to a defendant by the Illinois Department of State Police. This is a unique number which is based on fingerprint classification.

ELEMENT EDITS:

AGENCY REQUIREMENTS:

REQUIRED:

REQUESTED:

State Police Criminal

ELEMENT NUMBER	ELEMENT CODE	ELEMENT NAME	ELEMENT FORMAT	COBOL FORMAT
40	DFAD	Defendant Date of Arrest/ Issuance of Traffic Citation	N-8	9(8)

DEFINITION:

The date on which the defendant was taken into physical custody by a peace officer in connection with one or more charges in a case or the date on which the defendant was issued a traffic ticket. This date is to be taken from the defendant's arrest card or from the defendant's traffic ticket.

ELEMENT EDITS:

The format is the first two digits for century, the following two for year, the next two digits for month, and the last two digits for day (CCYYMMDD). Must be numeric. Month and day segments must be right justified and zero filled to two characters. Century and year segment must be equal to or less than current century-year.

Century-Year must be equal to or less than current year. Month segment must be between 01 and 12 inclusive. Day segment must be between 01 and 31 inclusive. Day must not be greater than 30, if month is equal to 04 - April, 06 - June, 09 - September, or 11 - November. Day must not be greater than 28 if month is equal to 02 - February, unless year is divisible by 4 (leap year), and then day must not be greater than 29.

AGENCY REQUIREMENTS:

REQUIRED:

State Police Criminal

Secretary of State

Mandatory Insurance

NOTE: All century-year, including month and day segments, including leap years, are validated by special routine. This program is available upon request.

ELEMENT NUMBER	ELEMENT CODE	ELEMENT NAME	ELEMENT FORMAT	COBOL FORMAT
41	DCCM	Date of Offense	N-8	9(8)

DEFINITION:

The date of occurrence of the offense with which the defendant is charged.

ELEMENT EDITS:

The format is the first two digits for century, the following two for year, the next two digits for month, and the last two digits for day (CCYYMMDD). Must be numeric. Month and day segments must be right justified and zero filled to two characters. Century and year segments must be equal to or less than current century-year.

Century-Year must be equal to or less than current year. Month segment must be between 01 and 12 inclusive. Day segment must be between 01 and 31 inclusive. Day must not be greater than 30, if month is equal to 04 - April, 06 - June, 09 - September, or 11 - November. Day must not be greater than 28 if month is equal to 02 - February, unless year is divisible by 4 (leap year), and then day must not be greater than 29.

AGENCY REQUIREMENTS:

REQUIRED:

State Police Criminal

ELEMENT NUMBER	ELEMENT CODE	ELEMENT NAME	ELEMENT FORMAT	COBOL FORMAT
42	DOCN	Arrest Card Document Control Number	A/N-9	X(9)

DEFINITION:

The identifier number appearing in the upper left corner of the standard form, Defendant Arrest Card, provided by the Illinois State Police, Bureau of Identification.

Valid symbols are:

Integers: 1,2,3,4,5,6,7,8,9,0
Letters: A - Z

ELEMENT EDITS:

Default spaces.

Position 1 = D, F, P, L, C (Cook County) or G (Cook County) and positions 2-9 are numeric.

Positions 1 - 2 = CB or CP and positions 3-9 are numeric.

Positions 1 - 8 are numeric with a valid check digit in position 9.

NOTE: There are multiple check digit routines. These routines can be provided upon request.

AGENCY REQUIREMENTS:

REQUIRED:

State Police Criminal

This element should be reported when the fingerprint document has been received by the court. If present, it will be edited by the Automated Disposition Reporting program.

ELEMENT NUMBER	ELEMENT CODE	ELEMENT NAME	ELEMENT FORMAT	COBOL FORMAT
44	DBNN	Defendant Bond Receipt Number N-7		9(7)

DEFINITION:

The identifier number appearing on the defendant bond receipt.

ELEMENT EDITS:

AGENCY REQUIREMENTS:

REQUIRED:

REQUESTED:

State Police Criminal

ELEMENT NUMBER	ELEMENT CODE	ELEMENT NAME	ELEMENT FORMAT	COBOL FORMAT
45	DBMD	Defendant Bond Date	N-8	9(8)

DEFINITION:

The date on which the defendant's bond was made or cash bail or driver's license was deposited.

ELEMENT EDITS:

The format is the first two digits for century, the following two for year, the next two digits for month, and the last two digits for day (CCYYMMDD). Must be numeric. Month and day segments must be right justified and zero filled to two characters. Century and year segment must be equal to or less than current century-year.

Century-Year must be equal to or less than current year. Month segment must be between 01 and 12 inclusive. Day segment must be between 01 and 31 inclusive. Day must not be greater than 30, if month is equal to 04 - April, 06 - June, 09 - September, or 11 - November. Day must not be greater than 28 if month is equal to 02 - February, unless year is divisible by 4 (leap year), and then day must not be greater than 29.

AGENCY REQUIREMENTS:

REQUIRED:

REQUESTED:

State Police Criminal

ELEMENT NUMBER	ELEMENT CODE	ELEMENT NAME	ELEMENT FORMAT	COBOL FORMAT
46	DBT1	Defendant Bond Type 1	N-2	9(2)

DEFINITION:

A code to indicate the form of release posted by a defendant.

Valid codes are:

00	Unknown
01	No Bond
02	Driver's License
03	Personal Recognizance/Individual
04	Cash Bond
05	Bond Card
06	10% Deposit Bond
07	DUI Bond (DL+\$1000 or 10%)
08	Real Estate
09	Securities
10	Bond on Companion Case
11	Appeal Bond
12	Bond Transfer
13	Notice to Appear
14	Promise to Comply
25	Other

ELEMENT EDITS:

AGENCY REQUIREMENTS:

REQUIRED:

REQUESTED:

State Police Criminal

NOTE: An additional Bond Type may be recorded by using Data Element 47.

ELEMENT NUMBER	ELEMENT CODE	ELEMENT NAME	ELEMENT FORMAT	COBOL FORMAT
47	DBT2	Defendant Bond Type 2	N-2	9(2)

DEFINITION:

A code to indicate an additional form of release posted up by a defendant.

Valid codes are:

- 00 Unknown
- 01 No Bond
- 02 Driver's License
- 03 Personal Recognizance/Individual
- 04 Cash Bond
- 05 Bond Card
- 06 10% Deposit Bond
- 07 DUI Bond (DL+\$1000 or 10%)
- 08 Real Estate
- 09 Securities
- 10 Bond on Companion Case
- 11 Appeal Bond
- 12 Bond Transfer
- 13 Notice to Appear
- 14 Promise to Comply
- 25 Other

ELEMENT EDITS:

AGENCY REQUIREMENTS:

REQUIRED:

REQUESTED:

State Police Criminal

NOTE: Use this field for combinations of bond types. For example, if the bond type is cash plus a driver's license, use bond type 1 for recording cash and bond type 2 for recording the driver's license. This field will be zero filled if there is no second bond.

ELEMENT NUMBER	ELEMENT CODE	ELEMENT NAME	ELEMENT FORMAT	COBOL FORMAT
48	DFBA	Defendant Bond Amount (Face Value)	N-9	9(7)V99

DEFINITION:

The dollar amount of a secured or unsecured bond set in connection with the release of a defendant from physical custody and forfeitable upon non-appearance for the defendant.

The amount recorded is the amount set as forfeitable on non-appearance, not the dollar amount of money or dollar value of other property which may have been deposited as security for the bond.

Valid symbols are:

Integers: 1,2,3,4,5,6,7,8,9,0.

ELEMENT EDITS:

Must be numeric, right justified and zero filled to nine characters. For example, an amount of \$10,000 is recorded as 00100000. Punctuation is not recorded.

AGENCY REQUIREMENTS:

REQUIRED:

REQUESTED:

State Police Criminal

ELEMENT NUMBER	ELEMENT CODE	ELEMENT NAME	ELEMENT FORMAT	COBOL FORMAT
49	DBDA	Defendant Bond Deposit Amount	N-9	9(7)V99

DEFINITION:

The actual dollar amount of cash money deposited with the court or another authorized receiver in connection with the making of the defendant bond.

Valid symbols are:

Integers: 1,2,3,4,5,6,7,8,9,0

ELEMENT EDITS:

Must be numeric, right justified and zero filled to nine characters. For example, an amount of \$10,000 is recorded as 001000000. Punctuation is not recorded.

AGENCY REQUIREMENTS:

REQUIRED:

REQUESTED:

State Police Criminal

ELEMENT NUMBER	ELEMENT CODE	ELEMENT NAME	ELEMENT FORMAT	COBOL FORMAT
50	CHSQ	Charge Sequence Number	N-3	9(3)

DEFINITION:

The sequence number for a specific count against an individual defendant in a case, as identified by the Case and Defendant numbers (Data Elements 1, 2, 3, and 10). The first charge against a defendant is labeled 001, and the second 002, and so on.

The Charge Sequence Number is the same as the count number and must always be present, even where there is only a single charge against a defendant.

An added charge will be assigned the next charge sequence number. Amended or lesser and included offenses will keep the same charge sequence number as the original charge.

ELEMENT EDITS:

Default equals to 001.

Must be numeric, right justified and zero filled to three characters.

AGENCY REQUIREMENTS:

REQUIRED:

State Police Criminal

Secretary of State

Mandatory Insurance

ELEMENT NUMBER	ELEMENT CODE	ELEMENT NAME	ELEMENT FORMAT	COBOL FORMAT
51	CHST	Charge Status Code	N-1	9(1)

DEFINITION:

A code to indicate the status of a charge against a defendant in a case.

Four valid codes identify the charge status:

- 1 Original Charge - a charge against the defendant which is stated in the charging document initiating the case.
- 2 Added Charge - a charge which is stated in a superseding indictment or information which was not stated in the charging document which initiated the case, or a charge which is added to the case through consolidation of cases.
- 3 Amended Charge - a charge not stated in the initiating charging document which is entered by the prosecution as an amendment from or in connection with the disposition by dismissal of one or more other charges against a defendant, usually in connection with a negotiated plea of guilty.
- 4 Lesser and Included Offense - a charge not stated in the charging document for which a defendant is convicted in lieu of conviction on a charge for which tried.

ELEMENT EDITS:

Must be numeric.

AGENCY REQUIREMENTS:

REQUIRED:

State Police Criminal

Only codes 1 through 3 are valid for transmittal to the State Police Criminal. **NOTE:** Charge Status Code of "4" must be submitted on paper.

State Police Traffic

All codes, 1 through 4, are valid for transmittal to the State Police Traffic.

Secretary of State

Only codes 1 through 3 are valid for transmittal to the Secretary of State. **NOTE:** Charge Status Code of "4" must be submitted on paper.

ELEMENT NUMBER	ELEMENT CODE	ELEMENT NAME	ELEMENT FORMAT	COBOL FORMAT
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Mandatory Insurance

Only codes 1 through 3 are valid for transmittal to Mandatory Insurance. **NOTE:** Charge Status Code of "4" must be submitted on paper.

ELEMENT NUMBER	ELEMENT CODE	ELEMENT NAME	ELEMENT FORMAT	COBOL FORMAT
53	CHLG	Charge Source/Level of Government	N-1	9(1)

DEFINITION:

A code to indicate whether the charge is a violation of a state statute or of an ordinance of a unit of local government.

Valid codes are:

- 1 State - Illinois Revised Statutes (IRS)
- 2 Local - Illinois Revised Statutes (IRS)
- 3 State - Illinois Compiled Statutes (ILCS)
- 4 Local - Illinois Compiled Statutes (ILCS)

ELEMENT EDITS:

The Charge Source is State if the Charge Statute Citation (Element 54) is from the Illinois Compiled Statutes (valid code is 3) or the Illinois Revised Statutes (valid code is 1).

The Charge Source is Local if the Charge Statute Citation is from a local ordinance, even if equivalent to the Illinois Compiled Statutes (valid code is 4) or the Illinois Revised Statutes (valid code is 2).

AGENCY REQUIREMENTS:

REQUIRED:

- State Police Criminal
- State Police Traffic
- Secretary of State
- Mandatory Insurance

ELEMENT NUMBER	ELEMENT CODE	ELEMENT NAME	ELEMENT FORMAT	COBOL FORMAT
54	CHSC	Charge Statute Citation	A/N-40	X(40)

DEFINITION:

The Illinois Compiled Statutes or Illinois Revised Statutes citation respective to the Level of Government Indicator (Element 53) for a charge represented by a distinct Charge Sequence Number (Element 50).

Valid symbols are:

Integers: 1,2,3,4,5,6,7,8,9,0.
 Decimal: . (period)
 Letters: A - Z

Use this field for citing local ordinance violations as well as state violations.

ELEMENT EDITS:

Must be left justified. Fractional numbers shall be shown as decimals.

Per memo from State Police Criminal the following rules should be used in reporting:

Example: 720 ILCS 5/26-1-a

1. The 720 represents the chapter number. The chapter number can be up to four numeric characters followed by one space.
2. The next segment must contain the literal "ILCS". The "ILCS" literal must be followed by one space.
3. The 5 represents the act number. The act number can be up to five numeric characters consisting of four whole positions and one decimal position. The act number is always followed by a "/" with no space before or after.
4. The 26-1-a represents the section number. The section number can be up to 25 characters long and may include dashes and decimals.

AGENCY REQUIREMENTS:

REQUIRED:

State Police Criminal

ELEMENT NUMBER	ELEMENT CODE	ELEMENT NAME	ELEMENT FORMAT	COBOL FORMAT
55	OCDT	Offense Code Table	N-7	9(7)

DEFINITION:

A code maintained by the AOIC to indicate the chapter, article, section, and subsection of the statute citation of the offense. This table also indicates the written description of the offense and the penalty class.

ELEMENT EDITS:

Must be valid offense code currently on Offense Code Table (supplied to circuit court by separate AS400 Cartridge, email, CD, diskette, or printout).

AGENCY REQUIREMENTS:

REQUIRED:

State Police Criminal

State Police Traffic

Secretary of State

If a code for a reportable offense is not on the table and there are non-reportable local ordinance violations (represented by 0000000), the circuit clerk will submit case on paper.

Mandatory Insurance

If a code for a reportable offense is not on the table and there are non-reportable local ordinance violations (represented by 0000000), the circuit clerk will submit case on paper.

NOTE: An Offense Code Table can be obtained by contacting the Administrative Office of the Illinois Courts (AOIC).

ELEMENT NUMBER	ELEMENT CODE	ELEMENT NAME	ELEMENT FORMAT	COBOL FORMAT
56	CHDS	Charge Description	A/N-30	X(30)

DEFINITION:

A written description of the offense.

ELEMENT EDITS:

AGENCY REQUIREMENTS:

REQUIRED:

REQUESTED:

State Police Criminal

Secretary of State

Mandatory Insurance

ELEMENT NUMBER	ELEMENT CODE	ELEMENT NAME	ELEMENT FORMAT	COBOL FORMAT
57	CHIN	Inchoate Offense Code	A-1	X(1)

DEFINITION:

A code to indicate whether the count represented by a distinct Charge Sequence Number (Element 50) charges commission of the substantive offense described by the statute citation or of an anticipatory offense.

Six valid codes characterize the anticipatory and substantive offenses:

- C Conspiracy - the charge is conspiracy to commit the offense cited, as defined in the Illinois Compiled Statutes 720 ILCS 5/8-2 or the Illinois Revised Statutes 38-8-2.
- S Solicitation - the charge is solicitation of another to commit the offense cited, as defined in the Illinois Compiled Statutes 720 ILCS 5/8-1 or in the Illinois Revised Statutes 38-8-1.
- A Attempt - the charge is attempt to commit the offense cited, as defined in the Illinois Compiled Statutes 720 ILCS 5/8-4 or in the Illinois Revised Statutes 38-8-4.
- D Drug Conspiracy - the charge is conspiracy to commit the offense cited, as defined in the Illinois Compiled Statutes 720 ILCS 570/405.1.
- * E Synthetic Drug Conspiracy - the charge is conspiracy to commit the offense cited, as defined in the Illinois Compiled Statutes 720 ILCS 570/405.3.
- M Methamphetamine Conspiracy - the charge is conspiracy to commit the offense cited, as defined in the Illinois Compiled Statutes 720 ILCS 646/65.
- O - the charge is the substantive offense cited.

ELEMENT EDITS:

AGENCY REQUIREMENTS:

REQUIRED:

State Police Criminal

ELEMENT NUMBER	ELEMENT CODE	ELEMENT NAME	ELEMENT FORMAT	COBOL FORMAT
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NOTE: The definition of Inchoate shown above is either imperfect or only partially defined.

* Pursuant to Public Act 94-0556, the inchoate option of Synthetic Drug Conspiracy (E) was eliminated from statute. Therefore, this code is not valid for offenses committed after September 10, 2005.

ELEMENT NUMBER	ELEMENT CODE	ELEMENT NAME	ELEMENT FORMAT	COBOL FORMAT
58	CHCL	Charge Penalty Class	A/N-1	X(1)

DEFINITION:

The penalty cited in the Illinois Compiled Statutes or the Illinois Revised Statutes for the specific violation represented by a distinct Charge Sequence Number (Data Element 50).

Twelve valid codes identify charge penalty classes.

M	Murder
X	Class X Felony
1	Class 1 Felony
2	Class 2 Felony
3	Class 3 Felony
4	Class 4 Felony
A	Class A Misdemeanor
B	Class B Misdemeanor
C	Class C Misdemeanor
P	Petty Offense
U	Business Offense
O	Other Offense

ELEMENT EDITS:

If Offense Code (Data Element 55) is recorded 9999999 or Data Element 57 is equal to "C", "S", "D", "E", "M", or "A", this data element must be a valid code contained in the above table.

AGENCY REQUIREMENTS:

REQUIRED:

State Police Criminal

NOTE: Pursuant to Public Act 94-0556, the inchoate option of Synthetic Drug Conspiracy (E) was eliminated from statute. Therefore, this code is not valid for offenses committed after September 10, 2005.

ELEMENT NUMBER	ELEMENT CODE	ELEMENT NAME	ELEMENT FORMAT	COBOL FORMAT
59	AANC	Arresting Agency NCIC Code	A/N-9	X(9)

DEFINITION:

A code to indicate the law enforcement agency which made the arrest or issued the traffic citation.

ELEMENT EDITS:

Must be valid code as assigned by the National Crime Information Center (NCIC). Also known as an ORI code.

AGENCY REQUIREMENTS:

REQUIRED:

State Police Criminal

State Police Traffic

Required data element. Valid NCIC codes for State Police districts:

<u>NCIC Code</u>	<u>District</u>	<u>NCIC Code</u>	<u>District</u>
IL0109900	10	IL0759900	20
IL016XX00	03	IL0779900	22
IL0229900	15	IL0819900	07
IL0259900	12	IL0849700	COMMAND CENTER
IL0389900	21	IL0849800	COMMAND CENTER
IL0459900	02	IL0849900	09
IL0509900	17	IL0979900	19
IL0539900	06	IL0989900	01
IL0559900	14	IL0999900	05
IL0609900	11	IL1019900	16
IL0689900	18	IL1029900	08
IL0739900	13		

NOTE: Any arresting agency may be reported here, NOT just valid State Police units.

A list of criminal justice agency NCIC codes may be obtained for your specific county by contacting the AOIC.

ELEMENT NUMBER	ELEMENT CODE	ELEMENT NAME	ELEMENT FORMAT	COBOL FORMAT
60	INDI	Injury/Death Indicator	A-1	X(1)

DEFINITION:

A code to indicate whether a motor vehicle accident or crash involved personal injury, fatality, vehicle or other property damage as may be indicated on a charging document or upon finding of court.

Valid codes are:

I	Driver injury only
P	Personal injury
D	Death
V	Vehicle or other property damage
space	Default

ELEMENT EDITS:

AGENCY REQUIREMENTS:

REQUIRED:

Secretary of State

ELEMENT NUMBER	ELEMENT CODE	ELEMENT NAME	ELEMENT FORMAT	COBOL FORMAT
61	MVIN	Motor Vehicle Involvement	A-1	X(1)

DEFINITION:

A code to indicate whether a motor vehicle was used in the commission of a misdemeanor or felony for which the clerk of the court is required to report under the laws of any State or of the federal government pursuant to 625 ILCS 5/6-205 or 6-206 of the Illinois Vehicle Code.

Valid codes are:

Y	Yes
N	No
U	Unknown

ELEMENT EDITS:

AGENCY REQUIREMENTS:

REQUIRED:

Secretary of State

ELEMENT NUMBER	ELEMENT CODE	ELEMENT NAME	ELEMENT FORMAT	COBOL FORMAT
64	DFTN	Traffic/Conservation Ticket Number	A/N-10	X(10)

DEFINITION:

The identifying code number for a Uniform Traffic Ticket or Uniform Conservation Ticket, serving as a complaint or as the basis for a verified complaint in a case.

ELEMENT EDITS:

Must be left justified and blank filled. First character cannot be blank. Must contain at least one numeric character greater than zero. Must contain only integers and/or alpha characters. Embedded spaces are invalid.

AGENCY REQUIREMENTS:

REQUIRED:

State Police Traffic

Required data element. If the arresting agency NCIC code (Data Element 59) is a state police district code, then the traffic/conservation ticket number (Data Element 64) must contain 6 numeric characters followed by 4 spaces, or 7 numeric characters followed by 3 spaces.

Secretary of State

ELEMENT NUMBER	ELEMENT CODE	ELEMENT NAME	ELEMENT FORMAT	COBOL FORMAT
66	DFPL	Defendant Plea	N-1	9(1)

DEFINITION:

A code to indicate the plea of the defendant.

Valid codes are:

- 1 Not Guilty
- 2 Guilty
- 3 Not Guilty/Insanity Defense
- 4 Guilty but Mentally Ill
- 5 No Contest
- 6 No Plea Entered
- 7 Admission to Delinquency Petition
- 8 Denial of Delinquency Petition
- 9 Electronic Plea of Guilty

ELEMENT EDITS:

AGENCY REQUIREMENTS:

REQUIRED:

State Police Traffic

Secretary of State

Mandatory Insurance

Note: At this time, the Defendant Plea Code of "9-Electronic Plea of Guilty" may only be used by counties authorized by the Administrative Director of the Illinois Courts to implement the acceptance of electronic pleas of guilty in minor traffic and conservation violations pursuant to Supreme Court Rule 529.

ELEMENT NUMBER	ELEMENT CODE	ELEMENT NAME	ELEMENT FORMAT	COBOL FORMAT
67	CHDP	Charge Disposition	N-3	9(3)

DEFINITION:

A code to indicate court dispositions relating to charges. Table 67 will provide a detailed explanation as to how specific codes should be used.

Valid codes are:

100 series - Conviction Dispositions/ Sentence Information to Follow		Report to				
		SOS	SPC	SPT	MIN	SFR
101	Guilty	X	X	X	X	
102	Guilty/Mentally Ill	X	X	X	X	
103	Guilty/Directed Verdict	X	X	X	X	
104	Ex Parte/Finding of Guilty	X	X	X	X	
105	Guilty/20 ILCS 301/40-10	X	X	X	X	
106	Adjudicated Delinquent	X	X	X	X	
107	EJJ/Guilty	X	X	X	X	
108	EJJ/Adult Sentence Imposed	X	X	X	X	

200 series - Non-Conviction Disposition/No Sentence Information to Follow		Report to				
		SOS	SPC	SPT	MIN	SFR
201	Not Guilty		X	X		
202	Not Guilty/Insane		X	X		
203	Not Guilty/Directed Verdict		X	X		
204	Not Guilty/Guilty of Lesser and Included Offense		X	X		
205	Nolle Prosequi		X	X		
206	No Bill		X	X		
207	Transferred/No Jurisdiction		X	X		
208	Dismiss		X	X		
209	Dismiss/State Motion		X	X		
210	Dismiss/Defense Motion		X	X		
211	Dismiss/Court		X	X		
212	Dismiss/Superseded by Indictment or Information		X	X		
213	Dismiss/No Probable Cause		X	X		
214	Dismiss/Want of Prosecution		X	X		
220	Non-Suit		X	X		
221	Stricken Off with Leave to Reinstate		X	X		
222	Death Suggested/Cause Abated		X	X		
223	Charge Amended/Reduced	X	X			
224	Governor's Pardon		X			
225	Expunge					
226	Commutated Sentence					
227	Merged with Another Offense		X	X		
228	Delinquency Petition Withdrawn		X	X		
229	Not Proven/Not Adjudicated Delinquent		X	X		
230	Dismissed/Transferred to Adult					
231	Dismissed/Transferred to Juvenile					

ELEMENT NUMBER	ELEMENT CODE	ELEMENT NAME	ELEMENT FORMAT	COBOL FORMAT
300 series -		Interim Dispositions Forfeitures/ No Sentence Information to Follow		
			SOS	Report to SPC SPT MIN SFR
301		30-Day Notice of Continued Court Date/ DL Suspension Pending The notice sent to the Defendant who has posted a Driver's License or who has signed a promise to comply. A 30-day continuance is assigned. This code would be followed by a 304 or 305 if the defendant failed to appear within the 30 days.	X X	
302		30-Day Notice of Continued Court Date/ Forfeiture Pending The notice sent to the Defendant who has posted a bond other than those described in code 301 above. A 30-day continuance date is assigned. This code would be followed by a 303 if the defendant failed to appear within the 30 days.	X X	
303		Judgment on Forfeiture This code is used when an order for judgment of the forfeiture has been entered. It follows a code 302 when the defendant fails to appear. This is reported to the SOS and would result in a conviction (bond forfei- ture 6-100 IVC) being added to the Driver's record.	X X X X	
304		Failure to Comply/NRVC This code would be used when a driver from a member state of Non-Resident Violator Compact has promised to appear and has failed to appear on the continued court date (code 301). A "Notice of Failure to Comply" will be forwarded to the Driver's home state for suspension action.	X X X	
305		Order of Failure to Appear/Illinois DL to the SOS This code will be used when an order has been entered pursuant to IVC 6-306.3 to forfeit an Illinois driver's license following the 30-day notice (code 301) sent to offender for failure to appear on first court date. SOS would receive this and enter a suspension IVC 6-306.3(d).	X X	
306		Child Support Suspension		X

ELEMENT NUMBER	ELEMENT CODE	ELEMENT NAME	ELEMENT FORMAT	COBOL FORMAT
300 series cont. - Interim Dispositions Forfeitures/ No Sentence Information to Follow				
			SOS SPC	Report to SPT MIN SFR
307		Notice of Compliance This code will be used when the defendant has appeared and answered the charge pursuant to IVC 6-306.3 or complied as provided in the NRVC of 1977 (IVC 6-800 et. seq.)	X	X
400 series - Interim Dispositions Withhold Judgments/Sentence Information to Follow				
			SOS SPC	Report to SPT MIN SFR
401		Withhold Judgment/720 ILCS 550/10	X	X
402		Withhold Judgment/720 ILCS 570/410	X	X
403		Withhold Judgment/Supervision	X	X X
405		Withhold Judgment/720 ILCS 5/12-4.3	X	X
407		Juvenile Continuance Under Supervision	X	
408		Withhold Judgment/520 ILCS 5/3.5	X	
409		Withhold Judgment/720 ILCS 5/12-21.6	X	
410		Withhold Judgment/720 ILCS 646/70	X	
411		Withhold Judgment/720 ILCS 5/11-14.2	X	
500 series -Interim Dispositions - No Other Sentence Info to Follow				
			SOS SPC	Report to SPT MIN SFR
501		Unfit to Stand Trial	X	X
502		Sexually Dangerous	X	X
503		Mistrial	X	X
504		Warrant Issued	X	X
505		Warrant Quashed/Withdrawn	X	X
506		BFW Issued	X	
507		BFW Quashed	X	
600 series - Revocation/Vacate Dispositions/Sentence Information may Follow				
			SOS SPC	Report to SPT MIN SFR
601		Revocation/Vacate/Probation	X	
602		Revocation/Vacate/Conditional Discharge	X	
603		Revocation/Vacate/Supervision (code 101 for SOS)	X	
604		Revocation/Vacate/720 ILCS 550/10	X	
605		Revocation/Vacate/720 ILCS 570/410	X	
606		Revocation/Vacate/Probation 720 ILCS 5/12-4.3	X	

ELEMENT NUMBER	ELEMENT CODE	ELEMENT NAME	ELEMENT FORMAT	COBOL FORMAT
650 series - Modifications to Trial Court				Report to
			SOS SPC	SPT MIN SFR
650		Modified/Trial Court	X	
651		Vacated Trial Court	X	
652		Vacate Adult/Juvenile Sentence Completed	X	
653		Vacate Order of Failure to Appear Pursuant to Rule 556(a) (Vacate of 304 or 305 code)	X X	
700 series - Subsequent Dispositions/No Sentence Information to Follow				Report to
			SOS SPC	SPT MIN SFR
701		Probation Terminated	X	
702		Conditional Discharge Terminated	X	
704		DUI School Completed	X	
705		Failure to Pay/Notice to SOS 625 ILCS 5/6-306.6	X	
706		Paid in Full/Compliance of 705 625 ILCS 5/6-306.6(d) (2)	X	
707		Terminated Unsatisfied	X	
708		Terminated Satisfied	X	
709		Abandon Vehicle/FTP/Notice to SOS 625 ILCS 5/4-214.1	X	
710		Abandon Vehicle/PIF/Compliance of 709 625 ILCS 5/4-214.1(d)	X	
800 series - Reviewing Court				Report to
			SOS SPC	SPT MIN SFR
801		Reversed/Reviewing Court	X	
802		Remanded/Reviewing Court	X	
803		Modified/Reviewing Court	X	
804		Vacated/Reviewing Court	X	
888 series - Special Disposition Code				Report to
			SOS SPC	SPT MIN SFR
888		No Charge Disposition/Not Available	X	

ELEMENT EDITS:

AGENCY REQUIREMENTS:

REQUIRED:

State Police Criminal

State Police Traffic

Required data element if Charge Disposition Date (Data Element 69) is not equal to zeros.

ELEMENT NUMBER	ELEMENT CODE	ELEMENT NAME	ELEMENT FORMAT	COBOL FORMAT
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State Police Traffic should only be reported once.

Secretary of State

Other than code 223/Amended/Charge, no duplicate records are forwarded to SOS through ADR.

NOTE:

Mandatory Insurance

*Safety and Family Responsibility

Receives only code 306.

*To be used at a later date.

ELEMENT NUMBER	ELEMENT CODE	ELEMENT NAME	ELEMENT FORMAT	COBOL FORMAT
68	CHDT	Charge Disposition Type	N-1	9(1)

DEFINITION:

A code to indicate whether disposition was finding, verdict, or plea.

Valid codes are:

- 1 Bench
- 2 Jury
- 3 Guilty Plea
- 4 Court Action (represents action such as ex parte or forfeiture)
- 5 Admission to Delinquency Petition

ELEMENT EDITS:

AGENCY REQUIREMENTS:

REQUIRED:

State Police Traffic

Required data element if Charge Disposition Date (Data Element 69) is recorded.

ELEMENT NUMBER	ELEMENT CODE	ELEMENT NAME	ELEMENT FORMAT	COBOL FORMAT
69	CHDD	Charge Disposition Date	N-8	9(8)

DEFINITION:

The date of occurrence of a charge disposition (Element 67). The charge disposition date must be recorded for every disposition. This date represents the court filing date of the disposition.

ELEMENT EDITS:

The format is the first two digits for century, the following two for year, the next two digits for month, and the last two digits for day (CCYYMMDD). Must be numeric. Month and day segments must be right-justified and zero-filled to two characters. Century and year segment must be equal to or less than current century-year.

Century-Year must be equal to or less than current year. Month segment must be between 01 and 12 inclusive. Day segment must be between 01 and 31 inclusive. Day must not be greater than 30, if month is equal to 04 - April, 06 - June, 09 - September, or 11 - November. Day must not be greater than 28 if month is equal to 02 - February, unless year is divisible by 4 (leap year), and then day must not be greater than 29.

AGENCY REQUIREMENTS:

REQUIRED:

State Police Criminal

Required data element if reporting disposition of case.

State Police Traffic

Required data element if reporting disposition of case. The AOIC (Administrative Office of the Illinois Courts) will edit this field to a six position field for State Police Traffic only at their request by eliminating the century and redefining the field to month, day, and year (MMDDYY).

Secretary of State

Mandatory Insurance

*Safety and Family Responsibility

*To be used at a later date.

NOTE:

All century-year, month, and day segments, including leapyears, are validated by special routine. This program routine is available upon request.

Recording of zeros indicates submission of initial record.

ELEMENT NUMBER	ELEMENT CODE	ELEMENT NAME	ELEMENT FORMAT	COBOL FORMAT
70	CHDI	Charge Disposition Indicator	A-1	X(1)

DEFINITION:

A code to indicate whether the court disposition information is original or revised.

Valid codes are:

space	Original
R	Revised

ELEMENT EDITS:

Required data element if Charge Disposition Date (Data Element 69) is recorded.

AGENCY REQUIREMENTS:

REQUIRED:

State Police Criminal

NOTE: This element tells receiving agency that a modification of previously reported data is taking place.

ELEMENT NUMBER	ELEMENT CODE	ELEMENT NAME	ELEMENT FORMAT	COBOL FORMAT
71	SNTD	Sentence Date	N-8	9(8)

DEFINITION:

Date on which sentencing occurred.

ELEMENT EDITS:

The format is first two digits for century, the following two for year, the next two digits for month, and the last two digits for day (CCYYMMDD). Must be numeric. Month and day segment must be right-justified and zero-filled to two characters. Century and year segment must be equal to or less than current century-year.

Century-Year must be equal to or less than current year. Month segment must be between 01 and 12 inclusive. Day segment must be between 01 and 31 inclusive. Day must not be greater than 30, if month is equal to 04 - April, 06 - June, 09 - September, or 11 - November. Day must not be greater than 28 if month is equal to 02 - February, unless year is divisible by 4 (leap year), and then day must not be greater than 29.

AGENCY REQUIREMENTS:

REQUIRED:

State Police Criminal

Required data element when reporting sentence information.

State Police Traffic

Required data element when reporting sentence information. The Administrative Office of the Illinois Courts (AOIC) will edit this field to a six position field of month, day, and year.

REQUESTED:

Secretary of State

Mandatory Insurance

ELEMENT NUMBER	ELEMENT CODE	ELEMENT NAME	ELEMENT FORMAT	COBOL FORMAT
72	SNT1	Sentence Type 1	N-3	9(3)

DEFINITION:

A code structure indicating the type of punishment imposed by the court.

Valid codes are:

100 series - No Sentence Length

		SOS	SPC	Report to		
				SPT	MIN	SFR
101	Death		X	X		
102	Life		X	X		
103	Repair of Criminal Damage to Property		X	X		

200 series - Associate with Sentence Length

		SOS	SPC	Report to		
				SPT	MIN	SFR
201	DOC		X	X		
202	Jail		X	X		
203	Periodic Imprisonment/Work Release		X	X		
204	Probation		X	X		
205	Probation/Special Conditions		X	X		
206	Conditional Discharge		X	X		
207	Conditional Discharge/Special Conditions		X	X		
208	Supervision	X	X	X	X	
209	Public Service		X	X		
210	Intensive Probation (IPS)		X	X		
211	Credit Time Served		X	X		
212	Home Confinement		X	X		
213	Electronic Monitoring		X	X		
214	Boot Camp		X	X		
215	Juvenile Detention		X	X		

300 series - Associate with Amounts

		SOS	SPC	Report to		
				SPT	MIN	SFR
301	Fine and/or Cost/Penalties and Fees		X	X		
302	Restitution		X	X		
303	Cost Only/Penalties and Fees		X	X		

400 series - Special Conditions

		SOS	SPC	Report to		
				SPT	MIN	SFR
401	Study/Vocational Training		X	X		
402	Medical/Mental Treatment		X	X		

ELEMENT NUMBER	ELEMENT CODE	ELEMENT NAME	ELEMENT FORMAT	COBOL FORMAT
72	SNT1	Sentence Type 1 (cont)	N-3	9(3)
400 series - Special Conditions (Continued)				

		SOS	SPC	Report to	
				SPT	MIN SFR
403	Drug Addiction Treatment	X	X	X	
404	Alcoholism Treatment	X	X	X	
405	Special Facility Attendance/Residence		X	X	
406	DUI School	X	X	X	
407	Driver Education School	X			

ELEMENT EDITS:

AGENCY REQUIREMENTS:

REQUIRED:

State Police Criminal

Required data element. See specific sentence types.

State Police Traffic

Required data element if Sentence Date (Data Element 71) is not equal to zeros.

Secretary of State

Required data element. See specific sentence types.

Mandatory Insurance

NOTE: As of 04/01/92 the data elements for Sentence Types 2 through 5 have been inactivated. To report more than one sentence type per charge, multiple records should be submitted, each indicating the additional sentence information with this Data Element 72.

ELEMENT NUMBER	ELEMENT CODE	ELEMENT NAME	ELEMENT FORMAT	COBOL FORMAT
73	SNS1	Sentence Status 1	N-1	9(1)

DEFINITION:

A code to indicate the status of a sentence pronounced by the court.

Valid codes are:

- 1 Sentence in Force
- 2 Waived
- 3 Suspended
- 4 Suspended in Part
- 5 Concurrent
- 6 Consecutive
- 7 Stayed

ELEMENT EDITS:

AGENCY REQUIREMENTS:

REQUIRED:

State Police Criminal

NOTE: As of 04/01/92 the data elements for Sentence Statuses 2 through 5 have been inactivated. To report more than one sentence type per charge, multiple records should be submitted, each indicating the additional sentence information with this Data Element 73.

ELEMENT NUMBER	ELEMENT CODE	ELEMENT NAME	ELEMENT FORMAT	COBOL FORMAT
82	DMAX	DOC Maximum Time	N-8	9(8)

DEFINITION:

For indeterminate sentence, this is the maximum length of time defendant is to be confined by the Illinois Department of Corrections.

ELEMENT EDITS:

Will be required if Sentence Type (Element 72) is equal to 201.

Indeterminate sentence - this is the element you use if you have a sentence with an indeterminate time span. The maximum time amount goes in the element.

Determinate sentence - use Element 83 (DOC Minimum Time). Element 82 should be zero filled if determinate sentence.

The format is the first 3 digits for years, the next 2 digits for months, and the last 3 digits for days. Each segment is right justified and zero filled.

AGENCY REQUIREMENTS:

REQUIRED:

State Police Criminal

ELEMENT NUMBER	ELEMENT CODE	ELEMENT NAME	ELEMENT FORMAT	COBOL FORMAT
83	DMIN	DOC Minimum Time	N-8	9(8)

DEFINITION:

Determinate sentence - sentence to confinement for a fixed period as specified by statute or the minimum time amount if indeterminate sentence.

ELEMENT EDITS:

Will be required if Sentence Type (Element 72) is equal to 201.

Determinate sentence - this is the element you would use if you had a sentence with a determinate time amount.

Indeterminate sentence - use Element 82 (DOC Maximum time). Element 83 will be the minimum time amount.

The format is the first 3 digits for years, the next 2 digits for months, and the last 3 digits for days. Each segment is right justified and zero filled.

AGENCY REQUIREMENTS:

REQUIRED:

State Police Criminal

ELEMENT NUMBER	ELEMENT CODE	ELEMENT NAME	ELEMENT FORMAT	COBOL FORMAT
88	PUBS	Public Service Hours	N-3	9(3)

DEFINITION:

The length in hours of time a defendant is ordered to perform public service work.

ELEMENT EDITS:

If Public Service Hours are greater than 0, Sentence Type (Element 72) code must equal 209.

AGENCY REQUIREMENTS:

REQUIRED:

State Police Criminal

ELEMENT NUMBER	ELEMENT CODE	ELEMENT NAME	ELEMENT FORMAT	COBOL FORMAT
89	FCAM	Fine Amount	N-9	9(7)V99

DEFINITION: Amount of fine ordered by the court.

Valid Symbols are:

Integers: 1,2,3,4,5,6,7,8,9,0

ELEMENT EDITS:

Use this element only when Data Element 72 contains code 301 (Fine/Cost/Penalties and Fees).

The amount is to be stated in whole dollars and cents (without a decimal point). Must be numeric, right justified and filled to nine characters.

AGENCY REQUIREMENTS:

REQUIRED:

State Police Criminal

State Police Traffic

Required data element if:

Sentence Type (Element 72) is equal to code 301 (Fine).

If the corresponding Sentence Status (Element 73) is equal to:

- (1) Sentence in Force
- (4) Suspended in Part

then the fine amount must be greater than zero.

If the corresponding Sentence Status (Element 73) is equal to:

- (2) Waived
- (3) Suspended

then the fine amount must equal zero.

ELEMENT NUMBER	ELEMENT CODE	ELEMENT NAME	ELEMENT FORMAT	COBOL FORMAT
91	COAM	Cost Amount	N-9	9(7)V99

DEFINITION:

Amount of total costs/penalties and fees levied by statute and/or court. The amount is to be stated in whole dollars and cents.

ELEMENT EDITS:

Use this element when Data Element 72 contains code 301 (Fine and/or Cost) or code 303 (Cost only).

The amount is to be stated in whole dollars and cents (without a decimal point). Must be numeric, right justified and filled to nine characters.

AGENCY REQUIREMENTS:

REQUIRED:

State Police Criminal

ELEMENT NUMBER	ELEMENT CODE	ELEMENT NAME	ELEMENT FORMAT	COBOL FORMAT
98	RNAM	Restitution Amount	N-9	9(7)V99

DEFINITION:

The amount of restitution ordered by the court.

Valid symbols are:

Integers: 1,2,3,4,5,6,7,8,9,0

ELEMENT EDITS:

The amount is to be stated in whole dollars and cents (without a decimal point). Must be numeric, right justified and filled to nine characters.

AGENCY REQUIREMENTS:

REQUIRED:

REQUESTED:

State Police Criminal

ELEMENT NUMBER	ELEMENT CODE	ELEMENT NAME	ELEMENT FORMAT	COBOL FORMAT
143	CDLH	Commercial Driver's License Holder	A-1	X(1)

DEFINITION:

A code to indicate if the defendant held a CDL at the time of a violation. The element should be reported as "Y" when the CDL indicator has been marked on the Uniform Citation and Complaint Form or there has been a finding by a court that indicates the defendant held a CDL at the time of the violation. Otherwise, this element should be marked "N."

Valid symbols are:

- Y - CDL license holder indicated.
- N - No CDL license holder indicated.

ELEMENT EDITS:

AGENCY REQUIREMENTS:

REQUIRED:

Secretary of State

Required data element for CDL.

ELEMENT NUMBER	ELEMENT CODE	ELEMENT NAME	ELEMENT FORMAT	COBOL FORMAT
144	CMVO	Operating a Commercial Motor Vehicle	A-1	X(1)

DEFINITION:

A code to indicate if the defendant was operating a Commercial Motor Vehicle at the time of a violation. The element should be reported as "Y" when one of the Commercial Motor Vehicle indicators has been marked on the Uniform Citation and Complaint Form or there has been a finding by a court that indicates the defendant was operating a Commercial Motor Vehicle at the time of the violation. Otherwise, this element should be marked "N."

Valid symbols are:

- Y - Commercial Motor Vehicle indicated.
- N - No Commercial Motor Vehicle indicated.

ELEMENT EDITS:

Blanks are not acceptable.

AGENCY REQUIREMENTS:

REQUIRED:

Secretary of State

Required data element for CDL

ELEMENT NUMBER	ELEMENT CODE	ELEMENT NAME	ELEMENT FORMAT	COBOL FORMAT
145	HAZP	Hazardous Material in Placarded Vehicle	A-1	X(1)

DEFINITION:

A code to indicate if the defendant was operating a Placarded Haz. Mat. Motor Vehicle at the time of a violation. The element should be reported as "Y" when one of the Placarded Haz. Mat. indicators has been marked on the Uniform Citation and Complaint Form or there has been a finding by a court that indicates the defendant was operating a Pacarded Haz. Mat. Motor Motor Vehicle at the time of the violation. Otherwise, this element should be marked "N."

Valid symbols are:

- Y - Placarded Vehicle indicated.
- N - No Placarded Vehicle indicated.

ELEMENT EDITS:

Blanks are not acceptable.

AGENCY REQUIREMENTS:

REQUIRED:

Secretary of State

Required data element for CDL.

ELEMENT NUMBER	ELEMENT CODE	ELEMENT NAME	ELEMENT FORMAT	COBOL FORMAT
146	DRPA	Driver/Passenger	A-1	X(1)

DEFINITION:

Indicates if violation was written for driver or passenger.

Valid symbols are:

D - Driver
P - Passenger
U - Unknown

ELEMENT EDITS:

AGENCY REQUIREMENTS:

REQUIRED:

NOTE: Secretary of State - currently not required. May become required for as yet undetermined offenses.

ELEMENT NUMBER	ELEMENT CODE	ELEMENT NAME	ELEMENT FORMAT	COBOL FORMAT
147	MIRY	Registration Year	N-4	9(4)

DEFINITION:

Expiration year of license plate registration.

ELEMENT EDITS:

Display century and year (CCYY). (Example - 1990)

AGENCY REQUIREMENTS:

REQUIRED:

Secretary of State

Mandatory Insurance

ELEMENT NUMBER	ELEMENT CODE	ELEMENT NAME	ELEMENT FORMAT	COBOL FORMAT
148	MIPN	License Plate Registration Number	A/N-9	X(9)

DEFINITION:

Vehicle License Plate Registration Number.

ELEMENT EDITS:

AGENCY REQUIREMENTS:

REQUIRED:

Secretary of State

Mandatory Insurance

ELEMENT NUMBER	ELEMENT CODE	ELEMENT NAME	ELEMENT FORMAT	COBOL FORMAT
149	MISR	State Registered	A-2	X(2)

DEFINITION:

State in which vehicle is registered.

ELEMENT EDITS:

Must be valid code from the table below.

Valid codes are:

Alabama	AL	Missouri	MO
Alaska	AK	Montana	MT
Arizona	AZ	Nebraska	NE
Arkansas	AR	Nevada	NV
California	CA	New Hampshire	NH
Colorado	CO	New Jersey	NJ
Connecticut	CT	New Mexico	NM
Delaware	DE	New York	NY
Dist of Columbia	DC	North Carolina	NC
Florida	FL	North Dakota	ND
Georgia	GA	Ohio	OH
Hawaii	HI	Oklahoma	OK
Idaho	ID	Oregon	OR
Illinois	IL	Pennsylvania	PA
Indiana	IN	Rhode Island	RI
Iowa	IA	South Carolina	SC
Kansas	KS	South Dakota	SD
Kentucky	KY	Tennessee	TN
Louisiana	LA	Texas	TX
Maine	ME	Utah	UT
Maryland	MD	Vermont	VT
Massachusetts	MA	Virginia	VA
Michigan	MI	Washington	WA
Minnesota	MN	West Virginia	WV
Mississippi	MS	Wisconsin	WI
Wyoming	WY		

TERRITORIAL POSSESSIONS

American Samoa	AM	Marshall Islands	MH
Canal Zone	CZ	Midway Islands	MW
Caroline Islands	CG	Puerto Rico	PR
Guam	GM	Virgin Islands	VI
Marianas Islands	MK	Wake Island	WK

ELEMENT NUMBER	ELEMENT CODE	ELEMENT NAME	ELEMENT FORMAT	COBOL FORMAT
149	MISR	State Registered (cont.)	A-2	X(2)

CANADIAN PROVINCES

Alberta	AB	Ontario	ON
British Columbia	BC	Prince Edward Island	PE
Manitoba	MB	Quebec	PQ
New Brunswick	NK	Saskatchewan	SN
New Foundland (includes Labrador)	NF	Yukon Territory	YT
Nova Scotia	NS	Northwest Territories	NT

MEXICAN STATES

Aguascalientes	AG	Morelos	MR
Baja California	BA (north section)	Nayarit	NA
Baja California	BJ (south section)	Nuevo Leon	NL
Campeche	CE	Oaxaca	OA
Chiapas	CI	Puebla	PB
Chihuahua	CH	Queretaro	QU
Coahuila	CU	Quintana Roo	QR
Colima	CL	San Luis Potosi	SL
Distrito Federal	DF (Mexico)	Sinaloa	SI
Durango	DO	Sonora	SO
Guanajuato	GU	Tabasco	TB
Guerrero	GR	Tamaulipas	TA
Hidalgo	HL	Tlaxcala	TL
Jalisco	JL	Veracruz	VC
Mexico (State)	MX	Yucatan	YU
Michoacan	MC	Zacatecas	ZA

All others not in above list YY

AGENCY REQUIREMENTS:

REQUIRED:

Secretary of State

Mandatory Insurance

ELEMENT NUMBER	ELEMENT CODE	ELEMENT NAME	ELEMENT FORMAT	COBOL FORMAT
150	MIVM	Vehicle Make	A/N-6	X(6)

DEFINITION:

The name of the manufacturer of the vehicle.

ELEMENT EDITS:

Use first six characters of vehicle make given on ticket. Left justified and blank filled.

AGENCY REQUIREMENTS:

REQUIRED:

Secretary of State

Mandatory Insurance

ELEMENT NUMBER	ELEMENT CODE	ELEMENT NAME	ELEMENT FORMAT	COBOL FORMAT
151	MIVY	Vehicle Year	N-4	9(4)

DEFINITION:

Model year of manufacture of vehicle.

ELEMENT EDITS:

Display century and year (CCYY). (Example 1990)

AGENCY REQUIREMENTS:

REQUIRED:

Secretary of State

Mandatory Insurance

ELEMENT NUMBER	ELEMENT CODE	ELEMENT NAME	ELEMENT FORMAT	COBOL FORMAT
152	SLN1	Sentence Length 1	N-8	9(8)

DEFINITION:

The length of time a defendant has been sentenced.

ELEMENT EDITS:

Will be required if Sentence Type (Element 72) code is equal to any 200 series except 201.

The format is the first 3 digits for year, the next 2 digits for months, and the last 3 digits for days. Each segment is right justified and zero filled.

AGENCY REQUIREMENTS:

REQUIRED:

State Police Criminal

ELEMENT NUMBER	ELEMENT CODE	ELEMENT NAME	ELEMENT FORMAT	COBOL FORMAT
157	DLID	Driver License Issue Date	N-8	9(8)

DEFINITION:

This is the date that the driver's license was issued.

ELEMENT EDITS:

The format is the first two digits for century, the following two for year, the next two digits for month, and the last two digits for day (CCYYMMDD). Must be numeric. Month and day segments must be right justified and zero filled to two characters. Century and year segment must be equal to or less than current century-year.

Century-Year must be equal to or less than current year. Month segment must be between 01 and 12 inclusive. Day segment must be between 01 and 31 inclusive. Day must not be greater than 30, if month is equal to 04 - April, 06 - June, 09 - September, or 11 - November. Day must not be greater than 28 if the month is equal to 02 - February, unless year is divisible by 4 (leap year), and then day must not be greater than 29.

AGENCY REQUIREMENT:

REQUIRED:

REQUESTED:

Secretary of State

Requested data element. This data element will become required at a later date in conjunction with Data Element 67 (Charge Disposition), Code 305 (Order of Failure to Appear/Illinois Driver's License to the SOS).

NOTE: All year, month, and day segments, including leap years, are validated by special routine. This program routine is available upon request.

ELEMENT NUMBER	ELEMENT CODE	ELEMENT NAME	ELEMENT FORMAT	COBOL FORMAT
158	AID0	Agency Identification Code 0	A-1	X(1)

DEFINITION:

This element will be used if the record should be forwarded to the Secretary of State.

Valid codes are:

Y	Yes
N	No

ELEMENT EDITS:

This element would be "Y" if the record should be forwarded to the Secretary of State. Use "N" if the record should NOT be forwarded.

AGENCY REQUIREMENTS:

REQUIRED:

Secretary of State

NOTE: This is a **CONTROL** data element to be used solely to indicate whether or not this record should be forwarded by the AOIC to the agency identified above.

ELEMENT NUMBER	ELEMENT CODE	ELEMENT NAME	ELEMENT FORMAT	COBOL FORMAT
159	AID1	Agency Identification Code 1	A-1	X(1)

DEFINITION:

This element will be used if the record should be forwarded to the State Police Traffic.

Valid codes are:

Y	Yes
N	No

ELEMENT EDITS:

This element would be a "Y" if the record should be forwarded to the State Police Traffic. Use "N" if the record should NOT be forwarded.

AGENCY REQUIREMENTS:

REQUIRED:

State Police Traffic

NOTE: This is a **CONTROL** data element to be used solely to indicate whether or not this record should be forwarded by the AOIC to the agency identified above.

ELEMENT NUMBER	ELEMENT CODE	ELEMENT NAME	ELEMENT FORMAT	COBOL FORMAT
160	AID2	Agency Identification Code 2	A-1	X(1)

DEFINITION:

This element will be used if the record should be forwarded to the State Police Criminal.

Valid codes are:

Y	Yes
N	No

ELEMENT EDITS:

This element would be a "Y" if the record should be forwarded to the State Police Criminal. Use "N" if the record should NOT be forwarded.

AGENCY REQUIREMENTS:

REQUIRED:

State Police Criminal

NOTE: This is a **CONTROL** data element to be used solely to indicate whether or not this record should be forwarded by the AOIC to the agency identified above.

ELEMENT NUMBER	ELEMENT CODE	ELEMENT NAME	ELEMENT FORMAT	COBOL FORMAT
161	AID3	Agency Identification Code 3	A-1	X(1)

DEFINITION:

This element will be used if the record should be forwarded to Mandatory Insurance.

Valid codes are:

Y	Yes
N	No

ELEMENT EDITS:

This element would be a "Y" if the record should be forwarded to Mandatory Insurance.

AGENCY REQUIREMENTS:

REQUIRED:

Mandatory Insurance

NOTE: This is a **CONTROL** data element to be used solely to indicate whether or not this record should be forwarded by the AOIC to the agency identified above.

ELEMENT NUMBER	ELEMENT CODE	ELEMENT NAME	ELEMENT FORMAT	COBOL FORMAT
162	AID4	Agency Identification Code 4	A-1	X(1)

DEFINITION:

This element will be used if the record should be forwarded to Safety and Family Responsibility.

Valid codes are:

Y	Yes
N	No

ELEMENT EDITS:

This element would be a "Y" if the record should be forwarded to Safety and Family Responsibility.

AGENCY REQUIREMENTS:

REQUIRED:

*Safety and Family Responsibility

*To be used at a later date.

ELEMENT NUMBER	ELEMENT CODE	ELEMENT NAME	ELEMENT FORMAT	COBOL FORMAT
168	FTPD	Fail to Pay Notice Date	N-8	9(8)

DEFINITION:

This is the date of the notice given by the court to the driver, at the driver's last known address, of the effect of the driver's failure to pay traffic fine and costs imposed for a violation of the IVC or similar violation of a local ordinance. (625 ILCS 5/6-306.6(a)).

ELEMENT EDITS:

The format is the first two digits for century, the following two for year, the next two digits for month, and the last two digits for day (CCYMMDD). Must be numeric. Month and day segments must be right justified and zero filled to two characters. Century and year segment must be equal to or less than current century-year.

Century-Year must be equal to or less than current year. Month segment must be between 01 and 12 inclusive. Day segment must be between 01 and 31 inclusive. Day must not be greater than 30, if month is equal to 04 - April, 06 - June, 09 - September, or 11 - November. Day must not be greater than 28 if month is equal to 02 - February, unless year is divisible by 4 (leap year), and then day must not be greater than 29.

AGENCY REQUIREMENTS:

REQUIRED:

Secretary of State

NOTE: All year, month, and day segments, including leap years, are validated by special routine. This program routine is available upon request.

ELEMENT NUMBER	ELEMENT CODE	ELEMENT NAME	ELEMENT FORMAT	COBOL FORMAT
169	CTTP	Court Type	A-3	X(3)

DEFINITION:

This element designates the court type in which the case was finalized. Required for Commercial Motor Vehicle Safety Act.

Valid codes are:

CODE	COURT NAME	CODE	COURT NAME
ADM	Admin. Adjudication	MUN	Municipal Court
CHA	Chancery Court	POL	Police Court
CIR	Circuit Court	DOT	Secretary USDOT
CIT	City Court	SPL	Special Court Martial
CIV	Civil Court	SJC	Special Justice Court
COR	Corporation Court	SSP	State Supreme Court
COC	County Court	SUM	Summary Court Martial
CRI	Criminal Court	SUP	Superior Court
DIS	District Court	TWN	Town Court
GEN	General Court Martial	TRA	Traffic Court
HUS	Hustings Court	TJE	Trial Justice Court
JUS	Justice Court	TRI	Tribal Court
JPC	Justice of Peace Court	USC	U.S. Commissioner
JUV	Juvenile Court	FED	U.S. District Court
LEC	Law & Equity Court	USM	U.S. Magistrate Court
MAG	Magistrate Court	USP	U.S. Supreme Court
MAY	Mayor's Court	UNK	Unknown

ELEMENT EDITS:

Will be required if Licensing State (Element 37) or Resident State (Element 32) is a valid state other than "IL" and any of the three elements, CDLH (Element 143), CMVO (Element 144), HAZP (Element 145) are equal to "Y".

For Illinois Courts reporting through the AOIC, the only valid codes from the above list are:

CODE	COURT NAME	CODE	COURT NAME
CIR	Circuit Court	FED	U.S. District Court
SSP	State Supreme Court	USP	U.S. Supreme Court

AGENCY REQUIREMENTS:

REQUIRED:

Secretary of State

ELEMENT NUMBER	ELEMENT CODE	ELEMENT NAME	ELEMENT FORMAT	COBOL FORMAT
171	OWID	Overweight Indicator	A-1	X(1)

DEFINITION:

A code to indicate whether a citation is an overweight violation.

ELEMENT EDITS:

Valid symbols are:

Y	Yes
N	No
blank	unknown

AGENCY REQUIREMENTS:

REQUIRED:

REQUESTED:

State Police Traffic

ELEMENT NUMBER	ELEMENT CODE	ELEMENT NAME	ELEMENT FORMAT	COBOL FORMAT
172	CHAT	Child Support Account Number	N-xx	9(x)

DEFINTION:

ELEMENT EDITS:

AGENCY REQUIREMENTS:

REQUESTED:

*Safety and Family Responsibility

*To be used at a later date.

**ADMINISTRATIVE OFFICE OF THE ILLINOIS COURTS
DATA DICTIONARY INDEX**

DATA ELEMENT	NAME	STATUS	Required			
			SPC	SPT	SOS	MI
1	CSYR - Case Year	ACTIVE	X	X	X	X
2	CSTP - Case Type	ACTIVE	X	X	X	X
3	CSSQ - Case Sequence Number	ACTIVE	X	X	X	X
4	CCNC - Circuit Court NCIC Code	ACTIVE	X	X	X	X
5	CCID - Cook County District Code	ACTIVE	X	X	X	X
6	CSFD - Case Initiation Date	ACTIVE	X			
7	(Blank)					
8	(Blank)					
9	(Blank)					
10	DFSQ - Def. Sequence Number	ACTIVE	X			
11	DFLN - Def. Last Name	ACTIVE	X		X	X
12	DFFN - Def. First Name	ACTIVE	X	X	X	X
13	DFMI - Def. Middle Initial	ACTIVE	X	X	X	X
14	DFTI - Def. Title	ACTIVE	X		X	X
15	DALN - Def. Alias Last Name	ACTIVE	X			
16	DAFN - Def. Alias First Name	ACTIVE	X			
17	DAMI - Def. Alias Middle Initial	ACTIVE	X			
18	DATI - Def. Alias Title	ACTIVE	X			
19	DFSX - Def. Sex	ACTIVE	X		X	X
20	(Blank)					
21	(Blank)					
22	(Blank)					
23	(Blank)					
24	(Blank)					
25	(Blank)					
26	(Blank)					
27	DFDB - Def. Date of Birth	ACTIVE	X	X	X	X
28	(Blank)					
29	DAD1 - Def. Address 1	ACTIVE			X	X
30	DAD2 - Def. Address 2	ACTIVE			X	X
31	DFCY - Def. Residence City	ACTIVE			X	X
32	DFST - Def. Residence State	ACTIVE			X	X
33	DFZC - Def. Residence Zip Code	ACTIVE			X	X
34	(Blank)					
35	DFSS - Def. Social Security #	ACTIVE				
36	DFDN - Def. Driver License #	ACTIVE			X	X
37	DFLS - Def. DL Issuing State	ACTIVE			X	X
38	DFBI - Def. FBI Number	ACTIVE				
39	DFBN - Def. State Bureau Number	ACTIVE				
40	DFAD - Def. Arrest Date/Citation	ACTIVE			X	X
41	DCCM - Date of Offense	ACTIVE	X			
42	DOCN - Arrest Card Doc. Ctrl. #	ACTIVE	X			

DATA ELEMENT	NAME	STATUS	Required			
			SPC	SPT	SOS	MI
43	DFCS - Def. Custody Status	INACTIVE				
44	DBNN - Def. Bond Receipt #	ACTIVE				
45	DBMD - Def. Bond Date	ACTIVE				
46	DBT1 - Def. Bond Type 1	ACTIVE				
47	DBT2 - Def. Bond Type 2	ACTIVE				
48	DFBA - Def. Bond Amount	ACTIVE				
49	DBDA - Def. Bond Dep. Amount	ACTIVE				
50	CHSQ - Charge Sequence Number	ACTIVE	X		X	X
51	CHST - Charge Status Code	ACTIVE	X	X	X	X
52	CHAM - Amended Charge Reference	INACTIVE				
53	CHLG - Charge Source Level Govt.	ACTIVE	X	X	X	X
54	CHSC - Charge Statute Citation	ACTIVE	X			
55	OCDT - Offense Code Table	ACTIVE	X	X	X	X
56	CHDS - Charge Description	ACTIVE	X		X	X
57	CHIN - Inchoate Offense Code	ACTIVE	X			
58	CHCL - Charge Penalty Class	ACTIVE	X			
59	AANC - Arresting Agency NCIC	ACTIVE	X	X		
60	INDI - Injury/Death Indicator	ACTIVE			X	
61	MVIN - Motor Vehicle Involvement	ACTIVE			X	
62	CHAN - Arrest Charge Number	INACTIVE				
63	IDFD - Indictment/Info Date	INACTIVE				
64	DFTN - TR/CV Ticket Number	ACTIVE		X	X	
65	(Blank)					
66	DFPL - Def. Plea	ACTIVE		X	X	X
67	CHDP - Charge Disposition	ACTIVE	X	X	X	X
68	CHDT - Charge Disposition Type	ACTIVE		X		
69	CHDD - Charge Disposition Date	ACTIVE	X	X	X	X
70	CHDI - Charge Disp. Indicator	ACTIVE	X			
71	SNTD - Sentence Date	ACTIVE	X	X		
72	SNT1 - Sentence Type 1	ACTIVE	X	X	X	X
73	SNS1 - Sentence Status 1	ACTIVE	X			
74	SNT2 - Sentence Type 2	INACTIVE				
75	SNS2 - Sentence Status 2	INACTIVE				
76	SNT3 - Sentence Type 3	INACTIVE				
77	SNS3 - Sentence Status 3	INACTIVE				
78	SNT4 - Sentence Type 4	INACTIVE				
79	SNS4 - Sentence Status 4	INACTIVE				
80	SNT5 - Sentence Type 5	INACTIVE				
81	SNS5 - Sentence Status 5	INACTIVE				
82	DMAX - DOC Maximum Time	ACTIVE	X			
83	DMIN - DOC Minimum Time	ACTIVE	X			
84	JAIL - Jail Time	INACTIVE				
85	PROB - Probation Time	INACTIVE				
86	SUPR - Supervision Time	INACTIVE				
87	COND - Conditional Disch. Time	INACTIVE				
88	PUBS - Public Service Hours	ACTIVE	X			
89	FCAM - Fine Amount	ACTIVE	X	X		
90	(Blank)					

DATA ELEMENT	NAME	STATUS	Required			
			SPC	SPT	SOS	MI
91	COAM - Cost Amount	ACTIVE	X			
92	(Blank)					
93	(Blank)					
94	(Blank)					
95	(Blank)					
96	(Blank)					
97	(Blank)					
98	RNAM - Restitution Amount	ACTIVE				
142	COID - Arresting Officer ID	INACTIVE				
143	CDLH - CDL Holder	ACTIVE				X
144	CMVO - Operating Comm. Motor Veh.	ACTIVE				X
145	HAZP - Hazardous Material Vehicle	ACTIVE				X
146	DRPA - Driver/Passenger	ACTIVE				
147	MIRY - Registration Year	ACTIVE				X
148	MIPN - License Plate Regis. #	ACTIVE				X
149	MISR - State Registered	ACTIVE				X
150	MIVM - Vehicle Make	ACTIVE				X
151	MIVY - Vehicle Year	ACTIVE				X
152	SLN1 - Sentence Length	ACTIVE	X			
153	SLN2 - Sentence Length 2	NEVER IMPLEMENTED				
154	SLN3 - Sentence Length 3	NEVER IMPLEMENTED				
155	SLN4 - Sentence Length 4	NEVER IMPLEMENTED				
156	SLN5 - Sentence Length 5	NEVER IMPLEMENTED				
157	DLID - Driver License Issue Date	ACTIVE				
158	AID0 - Agency ID 0	ACTIVE				X
159	AID1 - Agency ID 1	ACTIVE		X		
160	AID2 - Agency ID 2	ACTIVE	X			
161	AID3 - Agency ID 3	ACTIVE				X
162	AID4 - Agency ID 4	TBA				
163	AID5 - Agency ID 5	TBA				
164	AID6 - Agency ID 6	TBA				
165	AID7 - Agency ID 7	TBA				
166	AID8 - Agency ID 8	TBA				
167	AID9 - Agency ID 9	TBA				
168	FTPD - Failure to Pay Notice Date	ACTIVE				X
169	CTTP - Court Type	ACTIVE				X
170	TJAM - Total Judgment Amount	ACTIVE				X
171	OWID - Overweight Indicator	ACTIVE				
172	CHAT - Child Support Acct. #	ACTIVE				