

**Illinois Department of Transportation  
 Division of Traffic Safety  
 Illinois Traffic Records Coordinating Committee (ITRCC)  
Minutes**

**December 13, 2004**

<b>Member Present</b>	<p>Mike Stout, Sandy Klein, Mehdi Nassirpour, Rick Ingold, Gene Brenning, Mary Ann Paulis, Karen Magee, Joyce Schroeder, Tom Kelso (IDOT, Division of Traffic Safety)</p> <p>Priscilla Tobias, Matt Mueller, Roseanne Nance, Dave Piper, Larry Gregg (IDOT, Division of Highways)</p> <p>Phil Koeberlein (Sangamon County)</p> <p>Sherri Akers, Alan Burgard (Illinois State Police)</p> <p>Ken Durbin, Connie Satlar, Don Walters, Paul Yonker, Kris Minor (Illinois Secretary of State)</p> <p>Evelyn Lyons, Merwyn Nelson (Illinois Department of Public Health)</p> <p>Jack Pecoraro (Illinois Chiefs of Police); Gerald Hanson (Office of IL Court Justice)</p> <p>Norm Stoner, Mike Staggs, and Greg Piland (Federal Highway Administration)</p> <p>Bob Pollack (National Highway Traffic Safety Administration)</p> <p>Ray Benekohal (University of Illinois at Urbana/Champaign)</p>
<b>Members Absent</b>	<p>James Hall (University of Illinois at Springfield)</p> <p>Catherine Kolb (Chicago Police Department)</p> <p>Roy Maxfield, Suzanne Gray, Mary Tannahill (Illinois Department of Public Health)</p> <p>Don McNamara, Mike Witter (National Highway Traffic Safety Administration)</p> <p>Mike Steiner (Illinois Secretary of State)</p> <p>Ron Thompson (Federal Motor Carrier safety Administration)</p>

**Mike Stout**, the new director of the Division of Traffic Safety welcomed everyone and discussed the importance of the Traffic Records Coordinating Committee and its role in improving highway safety.

**Mehdi Nassirpour** discussed reasons for the creation of the committee and identified the main functions of the committee.

1. Include representatives from the administrators, collectors and users of State highway safety data and traffic records, including representatives of highway safety, highway infrastructure, traffic enforcement, public health, injury control and motor carrier organizations.
2. Have authority to review any of the State's highway safety data and traffic records systems and to review any changes to such systems before the changes are implemented.
3. Provide a forum for the discussion of highway safety data and traffic records issues and report on any such issues to the organizations in the State that create, maintain and use highway safety data and traffic records.
4. Consider the views of the organizations in the State that are involved in the administration, collection and use of the highway safety data and traffic records system; coordinate these views among the organizations and represent the interests of the organizations within the traffic records system to outside organizations.
5. Review and evaluate new technologies to keep the highway safety data and traffic records systems up-to-date and

After a brief discussion of the committee, **Mehdi** presented the new CODES grant that IDOT received from the National Highway Traffic Safety Administration (NHTSA) in order to link the existing databases. The main goal of the project is to link the crash data to health care data (Hospital, Trauma registry and EMS) to understand the consequences of the motor vehicle related injuries and fatalities. His presentation was distributed to all the attendees at the meeting.

**Mark Kinkade** (Bureau Chief of Bureau of Information Processing) and **Jim Garceau** (Manager of MCR and CIS at IDOT) presented new data and information on Mobil Crash Reporting System (MCR) and Crash Information System in Illinois (CIS). They provided an overview and potential benefits of the new systems. Both of these presentations were mailed out to the committee members in January 2005.

**Norm Stoner**, from the Federal Highway Administration announced the creation of the new Bureau of Safety Engineering at the Division of Highways. **Priscilla Tobias** is the new chief of this Bureau. He also pointed out that the IDOT Secretary of Transportation **Tim Martin** is committed to developing a

comprehensive highway safety plan in Illinois. The new Bureau of Safety is in charge of project. **Norm** also focused on the importance of the data and information in accomplishing the Illinois comprehensive highway safety plan.

**Bob Pollack** from NHTSA summarized the main goals of the Traffic Records Coordinating Committee and confirmed that the NHTSA is fully supportive of the statewide coordinating committee

**Mehdi** proposed four subcommittees within the ITRCC:

1. Human Factors (behavioral issues)
2. Engineering Factors (roadway and factors related to geometry of roads)
3. Data Quality (issues related to completeness and accuracy of traffic related data and information)
4. Information System (technological related issues that pertain to timeliness, completeness and accuracy and accessibility of traffic related data and information).

Sign up forms were passed for volunteers to chair the sub-committees and attendees to serve as members of these subcommittees.

<b>Subcommittee</b>	<b>Chair</b>
• Human Factors	Sandy Klein
• Engineering Factors	Priscilla Tobias
• Data Quality	Mary Ann Paulis
• Information System	Mark Kinkade

**Mehdi** asked the sub-committee chairs to meet before the next ITRCC meeting and discuss the specific data related issues, identify problem areas, set specific goals, discuss strategies and develop a propose action plans.

The meeting was adjourned at 11:45AM.